

Draft

Minutes of the October 8, 2020, Administration Committee Meeting, Sawyer County Board of Supervisors

Members present: Tweed Shuman, Ron Kinsley, Dale Schleeter, Helen Dennis, James Schlender

Others present: Tom Hoff, Carol Williamson, Rose Lillyroot, Mike Coleson, Linda Zillmer-V, Dianne Ince-V, Sherry Machones-V, Molly Lank Jones-V

Shuman called the meeting to order at 10:08

Motion by Kinsley, 2nd by Dennis, to approve the minutes from the September 10, 2020 meeting. Motion carried

The Committee discussed funding for the Lac Courte Ojibwa College Community Library and equity of library budget requests. Library budgets are outside the levy limits.

County Administrator Tom Hoff presented 2021 budget summaries for Administration, Accounting Manager, Human Resources, and General Government. The Administrator's Budget will go to the County Board on October 15, 2020.

Veteran's Service Officer Gary Elliott provided a written report to the Committee. Elliott was unable to attend because he was at training. The Veteran's Service Office did 382 phone calls, 98 office visits in September.

Information Technology Director Mike Coleson provided a written report to the Committee on projects completed, in progress, and pending.

Human Resource Coordinator Rose Lillyroot provided a written report to the Committee.

Administrator Hoff reported to the Committee. Codification of Ordinances was contracted out and moving forward. Working on property insurance renewals. Budgeted an 8% increase in Health Insurance for employees. Current provider preliminary renewal rate is 8.9%. The Health and Human Services Board tabled the Public Health Ordinance revisions for 2-3 months.

Dennis left the meeting 10:52

Hoff continued his report. Hoff developing legislative priorities with the WCEA (Wisconsin County Executives and Administrators). Perch Lake high water investigation. Moving Payroll position to Administration to work with the Accounting Manager. Continue to move forward with second Circuit Court and courtroom plans. An agreement with the City of Hayward to proceed with Fifth Street vacation and extension of California Avenue was approved at Public Works on October 7 and will go to the County Board on October 15. Updating Memorandums of Understanding with UW Extension, Economic Development Corporation, and LCO for Criminal Justice Coordinating Council. Contracting with JusticePoint to provide CJCC services. Attending virtual Wisconsin Counties Association meetings due to cancellation of fall conference. Working on Sawyer County Airport projects, boundary survey, and easements. The County has the first right of refusal when a hangar is sold at the airport. A hangar is available and the Public Works approved not purchasing the hangar. This will be on the County Board agenda October 15. Continue to work on the 2021 budget.

Future Agenda items: Construction of Committees and Committee Chairs meeting with County Board Chair on issues concerning the County.

Meeting adjourned 11:16 am

Minutes prepared by Carol Williamson