

**Minutes of the September 28, 2023 meeting of the Sawyer County
Tourist Rooming House Sub Committee
Board; Sawyer County Courthouse/Virtual**



Voting Committee Members Present (X)

- Ginny Chabek – Chair
- Phil Nies – Vice Chair
- Tweed Shuman
- Stacey Hessel
- Chris Rusk
- Gary Nathan
- Matt Dale
- Kris Viecceli
- Martin Hanson
- Ryan Cari - virtual
- Laura Rusk
- Cheryl Treland

Others Present

- Lynn Fitch
- Jay Kozlowski
- Eric Wellauer
- Matt McKay
- Julia Lyons
- Doug Mrotek @ 10:32 am
- Andy Albarado - virtual
- Brian DeVries
- Rick Peters
- Julie McCallum

Others Present

Rebecca Roeker (virtual), Linda Zillmer, Le Sedlacek, Mary Stibbe, Brittney Gradall (virtual)

Call to Order/Pledge of Allegiance– Chair Chabek called the meeting to order at 10:00 am. Roll call was taken; quorum was met.

Certification of Compliance with the open meeting law was met.

Public Comments – Linda Zillmer, Le Sedlacek, Mary Stibbe, Brittney Gradall

Minutes from the previous meeting dated: August 31, 2023

Motion to approve made by: Phill Neiss Second by: Cheryl Treland
To approve the minutes with the addition of noting Ryan Cari as present virtually.

Legal Counsel Update on State Model Ordinance and Wisconsin Counties Association Updates

Ms. Roeker advised that there has been much discussion at WCA regarding the model ordinance. A significant issue about the ordinance is how to address the zoning components. Multiple state agencies would likely require mechanisms of oversight. Overlaying some form of the special use permit format without the public hearing process may be something to review.

Review Previous Short-Term Rental Ordinance -

A copy of the Tourist Rooming House Ordinance 6.11 was provided and offered for review. This was a proposed ordinance of a previous 2017 committee that had not been adopted. Mr. Nies advised that one area that would likely change is in the area of trying to regulate behavior. Ms. Treland read the document to the room. A copy of the attorney determination (at that time) will be shared with committee members. Legal counsel will review this document and bring it back to the October meeting for further discussion.

Review of Current Sawyer County Licensing Ordinance as Agent of the State

A copy of Article III Licenses and Permits Regarding Agent Status for Environmental Services was provided. Mr. McKay reviewed this current process as it is being handled now; a PowerPoint outlining the TRH approval process

was shared. The definition of ATCP 72.03(20) Hotels, Motels and TRH was provided; other applicable codes were identified in the presentation. Licensing and violation scenarios were also provided.

Recommendation for Sewer System Sizing based on Appendix SPS 383 -

A PowerPoint presentation entitled *Tourist Rooming Houses and Septic Systems* was shared. Mr. Wellauer reviewed the presentation with the committee, providing definitions of ATCP 72.10(5) private sewage disposal, SPS 383.43(2) design flow, and SPS 383.43(6) TRH water metering. The difference in residential sizing and commercial sizing definitions was provided. Six potential remedies for TRH occupancy were listed at the end of the presentation. A motion was made by Ms. Treland; second by Ms. Hessel to table the discussion on determining whether commercial sizing changes must be required. Motion passed 8-1 with the body present; one “nay” vote from Mr. Shuman.

Future Agenda Items - Timeline of implementation, education, monthly update regarding WCA movement on TRH ordinance development, town level involvement, license fees

Adjournment – 11:44 am

Next Meeting: **October 19, 2023** **Time:** 10:00 am **Location:** Board Room
Minutes recorded by Lynn Fitch, County Clerk

DRAFT