

****Draft Copy****

August 12, 2019

Original to be filed with Sawyer County Clerk, Carol Williamson

Committee Meetings of Sawyer County

COMMITTEE: Health & Human Services Meeting Minutes

PLACE: Sawyer County Court House

DATE: August 12, 2019

CALLED TO ORDER: 6:02 P.M.

Committee Members in Attendance:

Kathy McCoy, Jennifer Vobornik, Carol Pearson, Tweed Shuman (arrived at 6:22 P.M.), James Schlender, Dr. Sabrina Dunlap, Dale Schleeter, Lorraine Gouge (arrived at 6:25 P.M.)

Staff Members in Attendance:

Paul Grahovac, Patty Dujardin, Joe Bodo, Lauri Perlick, Alicia Carlson, Tom Hoff, Eileen Simak, Dave Bauer, Cindy Hanus

Citizens present:

Joey Johnson, Signe Lawson-Jones, Carol Lund

The meeting was called to order by Kathy McCoy at 6:02 P.M.

Agenda

The meeting agenda was approved as presented.

Approval of Minutes

A motion was made by Carol Pearson, seconded by Dale Schleeter to approve the minutes of the July 9, 2019 meeting as presented; motion carried.

Audience Recognition

There was nothing to report under this item.

Committee Reports

a. LCO Liaison

Lorraine Gouge was recently appointed to the Health and Human Services Board as the new LCO Liaison. Kathy McCoy welcomed Lorraine to the Board.

Administration

a. 85.21 Grant Update

Joey Johnson, director of the Senior Resource Center, provided a report of ridership for the first two quarters of 2019 with a comparison to the same period in 2018.

a. Collection Policy

Tom Hoff reported the proposed collection policy has been forwarded to legal counsel. Some statutory language will be 'cleaned up' and the final draft will be presented to the full county board for approval.

Adult Long-Term Care

a. Adult Protective Services (APS) Crisis Response

Unit supervisor, Lauri Perlick provided a review of crisis response data from 2017 to present, showing the increase in actual crisis intervention hours and subsequent time spent by staff on investigation and case management for those interventions.

b. Adult Protective Services Worker-Half Time

Due to the increase in overall crisis response and investigative hours, the Director proposed adding the equivalent hours of a part-time employee to ensure all mandated timelines are met for response and reporting of elder abuse. The proposed additional part-time hours would be combined with existing part-time hours to create a full-time APS position. A motion was made by James Schlender, seconded by Jennifer Vobornik to move forward with the Director's recommendation of adding additional hours to the APS position and forward to the full County Board; motion carried.

Behavioral Health

a. Comprehensive Community Services (CCS) Fiscal Position

Financial manager, Patty Dujardin reported the CCS program has a waiting list due to limits on staff case load. CCS helps county residents of all ages live their best life by providing supports that address their unique needs related to mental health and substance use. To eliminate the wait list and serve more county residents, it is necessary to add an additional service facilitator and CCS fiscal position. The fiscal position would assume duties currently performed by the unit supervisor who has a Master's degree and could better utilize time providing billable outpatient services. A motion was made by James Schlender, seconded by Carol Pearson to move forward with the request to add a full-time CCS fiscal position and forward to the full County Board; motion carried.

b. Comprehensive Community Services (CCS) Service Facilitator Position

As per discussion pertaining to the above agenda item regarding the CCS program, a motion was made by James Schlender, seconded by Carol Pearson to move forward with the request to add a full-time CCS Service Facilitator position and forward to the full County Board; motion carried.

Public Health

a. Environmental Complaints

An environmental health overview was provided to the Board by Public Health Officer, Eileen Simak. Human health hazard complaints, such as garbage, sewage issues, dilapidated habitats and houses contaminated with methamphetamines are on the rise. The Public Health Officer works with partners in the community (law enforcement, city public works, zoning, townships, etc.) to find resources to mitigate reported hazards.

b. Agent of the State Update

A recent state review affirmed the Agent of the State program is doing well and keeping up with restaurant, hotel, camp ground and tourist rooming house inspections.

c. Public Health Quarterly Report – August 2019

A report of public health programs including Maternal Child Health, WIC, Birth to Three, Reproductive Health, Immunizations, Water Testing and Environmental Health was provided to the Board.

Fiscal

a. 2020 Budget

The overall county budget will be discussed in detail at the full county board meeting later this week.

b. January-June 2019 County Car Report

An expense and usage report for the county fleet vehicles was provided to the Board.

c. Budget Performance Report

A copy of the budget performance report through June 2019 was provided to the Board.

d. Purchased Services Recap

A copy of the purchased services recap through June 2019 was provided to the Board.

Any Items for Discussion Only

a. Community Health Assessment and Health Improvement Plan

Copies of the 2018 Community Health Assessment and Health Improvement Plan were provided to the Board to facilitate their engagement.

b. Reorganization of HHS Agency Reception

Due to multiple changes in service delivery methods, HHS agency reception desks have been reorganized in an effort to provide comprehensive, efficient service to agency clients and visitors. Stage one of a potential three-part process moved the primary reception point from the main level to the lower level of the agency. Services on the main level are now provided through the twelve county Economic Support consortium (largely via telephone contact) or in the community by the Child Protective Services and Juvenile Justice units. Most walk-in clients are served in the lower level (Public Health, AODA/Mental Health outpatient services, CCS, ADRC, Agent of the State and water testing.) During a trial period, logistics will be monitored and adjusted as necessary. Stage two would entail the remodeling of the lower level reception area to include three work stations with reception windows. Stage three of the reorganization would be a remodel of the main level reception area to construct space better suited for agency use.

Adjourn

Meeting adjourned at 7:02 P.M.