

Draft

Minutes of the meeting of the Public Works Committee; Sawyer County Board of Supervisors
August 7, 2019; 6:30 p.m.; Assembly Room, Sawyer County Courthouse

Members present: Ron Kinsley, Helen Dennis, Marc Helwig, Kathy McCoy, Ron Buckholtz

Others present: Tim Hagberg, Carol Williamson, Tom Hoff, Derek Leslie, Gary Gedart, Rebecca Roeker, Cliff Korn, Dale Schleeter, Linda Zillmer, John Cain attended by phone during Venture Architects presentation

Chair Kinsley called the meeting to order at 6:30.

Motion by Buckholtz, 2nd by Dennis, to approve the minutes July 10, 2019 meeting. Motion carried

Sam Guadagnino from Venture Architects presented a web conference for the Committee regarding the courthouse remodeling feasibility study. The presentation incorporated changes from previous input and information regarding fire suppression code and firewalls. Schemes 1 and 2 include a 1030 square foot Assembly Room, which is the same size and the current Assembly Room. With Scheme 1 and 2, we lose 30 parking spaces.

Attorney Rebecca Roeker reviewed the Dairyland Power Easement with the Committee. Still negotiating an amount for the easement. The area is 80 feet wide and totals approximately three acres. Dairyland is currently offering \$15,000 for the one time granting of the easement. County Administrator Tom Hoff will check with County Forester Greg Peterson regarding timber value. County ok with clearing land, but no chemicals can be used, and the county will not clear. Committee wants language regarding removal of structures if not in use. Motion by Buckholtz, 2nd by Dennis to postpone to Public Works meeting on September 11. Motion carried

Highway Commissioner Gary Gedart provided a written report, fund balance report, and overtime report. Updates to report include two county mowers and two state mowers; paving is complete on County Road H-need to shoulder. Garage site and driveway graded on the Ojibwa Ambulance Station site. Committee discussed General Transportation Aids. Hoff working with Accounting Manager Mike Keefe to identify why Form A, line 1 on GTA detail differs year to year.

Maintenance Supervisor Tim Hagberg provided a written report on projects. Preconstruction meeting on the Ambulance facility today. Highway making progress on site prep. Plumbing process starting August 14; Post frame crew starts August 19. Contract deadline for completion is January 31, 2020. Possibly ready for EMS to move in as early as November.

Derek Leslie provided the Committee an Airport Management report including fuel sales and state entitlements available. ILS flight checked today; passed inspection; going on line next week.

Committee took a 5 minute break and resumed meeting at 8:17,

Committee discussed the Airport Management Agreement, the Fixed Base Operator Agreement, and the Minimum Standards and Procedures Ordinance. Motion by Dennis, 2nd by Helwig, to approve the Airport Management Agreement. Motion carried

Leslie will review the Minimum Standards document with stakeholders, make necessary changes, and provide a "red-Line" document to Roeker. Roeker will present the revised Minimum Standards and Procedures Ordinance at the September 11, 2019 Public Works Meeting. A public hearing on the ordinance is scheduled for September 19, at 6:00 pm, prior to the County Board meeting. Changes will be incorporated and the Minimum Standards and Procedures Ordinance will be presented at the October 9,

2019 Public Works meeting for approval. If approved, the Ordinance will be forward to the County Board meeting on October 17, 2019.

Airport manager responsible for putting FBO applications together for any other businesses operating at the Airport and providing such to the County.

Adjourned 9:34

Minutes prepared by Sawyer County Clerk Carol Williamson