

Draft

Minutes of the meeting of the Sawyer County Board of Supervisors
Thursday, June 20, 2019; 6:30 p.m.;
Large Court Room, Sawyer County Courthouse

County Board Chair Tweed Shuman called the June meeting of the Sawyer County Board of Supervisors to order. Roll call was as follows (x indicates present)

district - supervisor - T = Town, V = Village, C = City, W = Ward

- X 01 - Dale Schleeter – T Lenroot W 1, T Hayward W 7, C Hayward W 5 and 6
- X 02 - Kathy McCoy – T Lenroot W 2, T Round Lake W 1
- X 03 - Tweed Shuman – T Hayward W 1 and 2
- X 04 – Troy Morgan – T Hayward W 3 and 4
- X 05 – James H. Schlender Jr. – T Hayward W 5 and 6
- X 06 – Marc D. Helwig – C Hayward W 1 and 2
- X 07 - Thomas W. Duffy – C Hayward W 3 and 4
- X 08 - Bruce Paulsen – T Bass Lake W 1 and 2
- X 09 - Brian Bisonette – T Bass Lake W 3 and 4
- X 10 – Elaine Nyberg – T Sand Lake, T Edgewater W 1
- X 11 - Jim Bassett – T Edgewater W 2, T Bass Lake W 5, T Hayward W 8, T Meteor, T Couderay, V Couderay
- X 12 - William Voight – T Spider Lake, T Round Lake W 2, T Winter W 1
- X 13 - Ron Kinsley – T Hunter, T Radisson W 1, T Ojibwa W 1, V Radisson
- X 14 – Ron Buckholtz – T Radisson W 2, T Ojibwa W 2, T Weirgor, V Exeland, T Meadowbrook
- X 15 – Helen Dennis – T Winter W 2, T Draper, V Winter

The agenda for the meeting was presented as follows:

Call to Order, Roll Call, Pledge of Allegiance

Certification of Compliance with the Open Meetings Law

Meeting Agenda

Public Comments

Minutes from Previous Meetings: April 16, 2019

Appointments: Confirmation of Zoning Administrator and Board of Appeals
reappointments

Zoning Committee Chair Report

Rezone request #19-005, SoSaw Inc. Purpose of request is to change from
Agricultural One to Residential/Recreation Two

Rezone request #19-006, WisWin Inc. Purpose of request is to change from
Agricultural One to Residential/Recreational Two

Rezone request #19-007, Gary Meyer. Purpose of request is to change from
Forestry One to Residential/Recreational One

4.211 Accessory Structure Exemptions Ordinance Change

4.26 Accessory Uses and Structures Ordinance Change

Ambulance facility resolution forwarded from Public Safety Committee, Public Works,
Committee, and Finance Committee – Discussion and possible action

Public Safety Committee Chair report

Criminal Justice Coordinating Council Update

Incident Management Quick reference guide

Child Support Resolution supporting increased County Child Support Funding

Public Works Committee Chair Report

Sawyer County Airport Fixed Base Operator Agreement, the Management Agreement, and the Sawyer County Municipal Airport Minimum Standards and Procedures Ordinance – Discussion and possible action

Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid/Agency Agreement and Federal Block Grant Owner Assurances

Land, Water, and Forest Resources Committee Chair Report

Over the Counter Land Sale (Action Item)

Health and Human Services Board Chair Report

Sawyer County HIPAA Policies and Procedures

Finance Committee Chair Report

Resolution to increase 2019 Human Services budget-additional grants AODA– Discussion and possible action

Resolution to increase 2019 Human Services budget-additional grants Title X Service – Discussion and possible action

Economic Development & UW Extension Committee Chair Report

County Administrator's Report

Budget Process, Budget timeline, and Special Budget Meeting date – Discussion and Possible Action

Status of developing & funding potential second circuit court in Sawyer County – Discussion and possible action

Correspondence, reports from conferences and meetings, other matters for discussion only

County Board Chair Shuman called the meeting to order at 6:30 pm

Motion by Schlender, 2nd by Buckholtz, to approve the minutes of the May 16, 2019 meeting. Motion carried

County Administrator Tom Hoff presented a Resolution confirming the Sawyer County Administrator's Candidate for the Zoning and Conservation Department Administrator. Motion by Morgan, 2nd by Dennis, to approve Resolution #2019-12 confirming Hoff's recommendation to appoint Jay Kozlowski as the Zoning and Conservation Department Administrator. Motion carried

Four members on the Zoning Board of appeals have terms expiring in July and are willing to continue serving. Normal terms are three years. Recommendation to reappoint one member for a two-year term and the other three members for three-year terms. Motion by Kinsley, 2nd by Buckholtz, to approve the reappointments. Motion carried

Zoning Committee Chair Ron Buckholtz reported a number of soil tests and sanitary permits are pending due to staff shortage in the Zoning Department.

Zoning Administrator Jay Kozlowski presented rezone request #19-005, SoSaw, Inc. The request is to rezone 11.17 acres from Agricultural One to Residential/Recreational Two. Zoning Committee approved. Town of Ojibwa approved. Motion by Buckholtz, 2nd by Nyberg, to approve Resolution # 2019-14 approving rezone request #19-005. Motion carried

Kozlowski presented rezone request #19-006, WisWin, Inc. The request is to rezone 10.02 acres from Agricultural One to Residential/Recreational Two. Zoning Committee approved.

Town of Ojibwa approved. Motion by Basset, 2nd by Nyberg, to approve Resolution #2019-13 approving rezone request #19-006. Motion carried

Kozlowski present rezone request #19-007, Gary Meyer; Mike Pfister, agent. The Zoning Committee denied the rezone request. The owner is correcting violations and the rezone request will most likely come back to the July Zoning Committee meeting. Motion by Buckholtz, 2nd by Dennis, to approve the recommendation on the Zoning Committee and deny the rezone request. Motion carried

Kozlowski presented a resolution to amend Sawyer County Zoning Ordinance, Section 4.211 Accessory Structure Exemptions. This Ordinance deals with setbacks for road right of way. Motion by McCoy, 2nd by Schlender, to deny the proposed ordinance change. The roll call vote was as follows; Shuman – No; Morgan – No; Schlender – Yes; Helwig – No; Duffy – No; Paulsen – No; Bisonette – Yes; Nyberg – No; Bassett – No; Voight – No; Kinsley – No; Buckholtz – No; Dennis – No; Schleeter – Yes; McCoy – Yes. The motion failed with 4 voting yes and 11 voting no.

Motion by Paulsen, 2nd by Duffy, to approve Resolution #2019-15 to amend Sawyer County Zoning Ordinance Section 4.211 Accessory Structure Exemptions. The roll call vote was as follows; Morgan – Yes; Schlender – No, Helwig – Yes, Duffy – Yes; Paulsen – Yes; Bisonette – No; Nyberg – Yes; Bassett – Yes; Voight – Yes; Kinsley – Yes; Buckholtz – Yes; Dennis – Yes; Schleeter – No; McCoy – No; Shuman – Yes. The motion carried with 11 voting yes and 4 voting no.

Kozlowski presented a resolution to amend Sawyer County Zoning Ordinance, Section 4.26 Accessory Uses and Structures. This ordinance deals with building an accessory building across the road from a principal home. Motion by McCoy, 2nd by Kinsley, to approve Resolution #2019-16. Motion carried

County Administrator Tom Hoff presented a new resolution authorizing not to exceed \$622,975 general obligation promissory notes for Ojibwa Ambulance Facility. The resolution reaffirms the Sawyer County Boards approval of a new ambulance facility, the Ojibwa location, and by a three-fourths vote of the members elect, approves borrowing to finance the building of the facility. Motion by Helwig, 2nd by Schlender, to approve Resolution #2019-17 . Motion carried with a roll call vote as follows;; Schlender – Yes, Helwig – Yes, Duffy – Yes; Paulsen – Yes; Bisonette – Yes; Nyberg – No; Bassett – No; Voight – Yes; Kinsley – Yes; Buckholtz – Yes; Dennis – Yes; Schleeter – Yes; McCoy – Yes; Shuman – Yes; Morgan – Yes. 13 voted yes and 2 voted no.

Supervisor Schlender updated the County Board on the Criminal Justice Coordinating Council and Coordinator. Using electronic monitors. Working on a program to use a kiosk for bond testing requirements. Tribal Court received grant dollars for a Wellness Court. Criminal Justice Coordinator Diane McNamer is working on diversion programs including job skills training. At least one participate acquired a job due to the training. The Prime for Life diversion program has diverted 40 individuals from going through the court system.

Motion by Kinsley, 2nd by Schlender, to approve Resolution #2019-18 in support of increased County Child Support funding. Motion carried

Public Safety Committee Chair Voight acknowledge Donna Thompson and Chief Deputy Faulstich on their retirement.

Public Works Chair Ron Kinsley reported to the Committee. Legal Counsel Rebecca Roeker reported to the Board regarding negotiations for the airport. The county originally contracted with L&L Aviation to manage the airport in 1989 with a 30-year contract; that contract expires in November 2019. There are three parts to the Airport negotiations.

- Sawyer County Airport Fixed Base Operator Agreement
- Management Agreement
- Sawyer County Municipal Airport Minimum Standards and Procedures Ordinance

Roeker and the County Administrator have shared drafts of these documents with the Public Works Committee and Derek Leslie, the current airport manager.

Motion by Helwig, 2nd by Buckholtz, to approve Resolution #2019-19 Petitioning the Secretary of Transportation for Airport Improvement Aid/Agency Agreement and Federal Block Grant Owner Assurances. Motion carried

Land, Water, and Forest Resource Committee Chair Bruce Paulsen presented on over the counter land sale in the Town of Bass Lake, Tax ID 994. Motion by Nyberg, 2nd by Buckholtz, to approve the land sale. Motion carried

Health and Human Services Board Chair Kathy McCoy present the Sawyer County HIPAA Policies and Procedures Revision 6.4.19. Motion by Kinsley, 2nd by Morgan, to approve. Motion carried

Finance Committee Chair Bruce Paulsen presented a resolution authorizing an increase to the 2019 Health and Human Services Department budget – additional grant. HHS received a grant of \$28,626 for mental health on-call services and Alcohol and Other Drug Abuse primary prevention and women with children. Motion by Helwig, 2ⁿ by Schlender to approve Resolution #2019-20. Motion carried

Paulsen presented a resolution authorizing an increase to the 2019 Health and Human Services Department budget – additional grant. HHS received a grant of \$24,717 Title X Service funds to be used in the Reproductive Health Grant. Motion by Schlender, 2nd by Kinsley, to approve Resolution #2019-21. Motion carried

Economic Development & UW Extension Committee Chair Tom Duffy reported to the Board.

County Administrator Tom Hoff provided the Board with his Administrator's Report. The full report is included in the County Board materials on the website.

Accounting Manager Mike Keefe reviewed the project in progress to identify duties in each department. Keefe will share department data at respective committees in July and a summary at the July County Board meeting.

Administrator Hoff presented a power point regarding the status of developing and funding the potential second circuit court in Sawyer County. Venture Architects presented building options to several Sawyer County groups on June 12, 2019. Hoff reviewed information regarding potential staffing needs and operational costs. Due to levy limits, any additional operating costs incurred will result in cutting services in other departments.

Dairy Breakfast this Saturday at the fairgrounds 6:30 to 11 am

July 6, Pancake feed at the Airport

LCO Powwow July 18, 19, 20, and 21

July Jubilee, July 4, Winter

Exeland Trout Fest, Labor Day Weekend

Moose Lake Day, August 3, Louie's Landing, starts at noon

Meeting adjourned 8:47

Approved Resolutions and Ordinances are on the Sawyer County website and copies are available in the Sawyer County Clerk's Office.

Minutes prepared by Carol Williamson