

**Minutes of the April 15<sup>th</sup> meeting of the Sawyer County  
Finance Committee  
Of the Sawyer County Board of Supervisors  
Assembly Room; Sawyer County**



**Voting Committee Members (X) Present:**

- Chair: **Bruce Paulsen**
- Ron Kinsley, Vice Chair
- Dawn Petit – Virtual
- Tom Duffy
- Stacey Hessel

**Others Present:**

Tom Hoff  
Lynn Fitch  
Mike Coleson  
Dianne Ince – Virtual  
Mike Keefe  
Ron Petit – Virtual  
Linda Zillmer - Virtual

**Call to Order** – Chair Bruce Paulsen called the meeting to order at 8:30 am.

**Certification of Compliance** with the open meeting law was met. Roll Call taken.

**Meeting Agenda**

**Pledge of Allegiance and Public Comments**

**Minutes of the previous meeting** – A motion was made by Mr. Duffy to approve the minutes of the March 11, 2021, meeting; second by Ms. Hessel. Motion carried without negative vote.

**Winter Depot Update** – Mr. Petit provided an update and written project completion certificate from the Wisconsin DOT. The project is now 100% complete and just \$15,000 is scheduled to arrive from the DOT to close the balance due on the books. Mr. Petit thanked Mike Keefe for his expertise and help in making this project come to fruition. Mr. Hoff recognized Ron Petit for the extensive work he did throughout the 15-year project.

**American Rescue Plan Act of 2021** – A summary of the ARP as made by the Wisconsin Counties Association was provided. Sawyer County should receive more than \$3M, half due to arrive in a month and second half in a year. Page 5 of the summary discusses some of the allowable uses for funds. The WCA and the County will be looking for additional guidance than what is available in this document. The Department of Treasury will issue guidelines shortly. Other relief fund packages are coming from the state level, and the County will attempt to coordinate projects with those funds rather than duplicate efforts. Funds must be expended by year end 2024.

**Update on Financial Results** – A written summary by fund level report was provided. General Fund 100 currently has an excess fund balance which may be used to cover deficits in fund 225 Human Services and other areas that will be needed. Auditors are expected to arrive the second week of June.

**Courtroom Remodeling Update** - Mr. Hoff provided a review of projects to date. An RFP to hire a construction manager at risk is out and bids are due back on April 22<sup>nd</sup>. Approximately five companies have shown interest in the project. An ad hoc committee to oversee the process of hiring has been recommended and the request will go before the April 20<sup>th</sup> County Board meeting. Interviews for this contract manager will be held on May 6 and 7<sup>th</sup> with construction scheduled to start in spring of 2022. Soil borings have been done and a survey is yet to be conducted. Tours of other courtrooms are underway by the Judge's team and architect.

**Review Updated 5-Year Financial Projections** – A written report was provided. Mr. Keefe advised that this report is a follow-up from last month's discussion, as a change in format has been completed. The projection is set up based on what we now anticipate not necessarily on meeting the levy limits.

**Supplemental Information** – Written reports were provided. A request to Change Frandsen Bank Signature Cards for the new Clerk of Court staff was presented. A motion was made by Mr. Duffy; second by Mr. Kinsley to accept the recommendation and move to the April County Board meeting for approval. Motion carried without negative vote. Mr. Hoff advised that there is pending legislation for a sales tax holiday for restaurants and bars this summer. There is no provision to reimburse the counties for lost income should this pass. In addition, a proposal for a property tax rebate is before the Governor.

**Meeting Date/Time** – The next meeting of the Finance Committee will be Thursday, May 13<sup>th</sup>, at 8:30 am in the Assembly Room.

Meeting adjourned at 9:24 am  
Minutes recorded by Lynn Fitch, County Clerk

DRAFT