

**Minutes of the April 14th meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- Chair: **Tweed Shuman**
- Vice Chair: Dale Schleeter
- Tom Duffy
- Ron Kinsley
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Others Present:

Mike Keefe Janeen Abric - Virtual
Lynn Fitch
Mike Coleson
Linda Zillmer - Virtual
Gary Elliott

Call to Order –Chair Shuman called the meeting to order at 10:00 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda –

Public Comments – Linda Zillmer

Minutes from the previous meeting – A motion was made by Mr. Kinsley to approve the minutes of the March 7, 2022, meeting; second by Mr. Duffy. Motion carried without negative vote.

Veterans Service Department Report – A written report was provided. Mr. Elliott reviewed the numbers in the report. Maintenance is working on a storage area at the Oasis building, and they are in the process of getting signage for the new building. People are calling the new location and finding it after the move. Maintenance may investigate a noise reduction option for the space.

Information Technology Department Report –

Human Resources Report – A written report was provided. The County has a large list of vacancies we continue to try to recruit for. We should review the Dettmann Studies Scale.

County Administrator's Report – Mr. Keefe reported that Municode looks like it may be on the agenda in May. Opioid Settlement will be a webinar at the end of April regarding the timing and amount of payments. Andy will be starting 4/25, and we have an individual who accepted the Finance Director position. Miron is requesting a date for ground-breaking ceremony. Mike Keefe is retiring May 19th. Fiscal year 2021 budget outcome was better than original anticipated so there will be no need to transfer funds from fund balance to cover HHS expenses.

Meeting Date/Time – The next meeting of the Administration Committee will be Thursday, May 12, at 10:00 am in the Assembly Room.

Meeting adjourned at 10:40 am
Minutes recorded by Lynn Fitch, County Clerk