

**Minutes of the April 14th meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- Chair: **Ron Kinsley**
- Marc Helwig – Vice Chair
- Ed Peters
- Dale Olson - Virtual
- Brian Bisonette - Virtual

Others Present:

Tom Hoff
Mike Coleson
Lynn Fitch
Derek Leslie - Virtual
Gary Gedart
Tim Hagberg
Rebecca Roeker - Virtual

Others Present:

Tweed Shuman
Cliff Korn
Dan Mersel – Virtual
Linda Zillmer - Virtual

Call to Order – Chair Ron Kinsley called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

Public Comments – Public Comments were heard from Linda Zillmer and Cliff Korn.

Meeting Agenda --

Minutes from the previous meeting – A motion was made by Mr. Peters to approve the minutes of the March 10, 2021, meeting; second by Mr. Kinsley. Motion carried without negative vote.

Sawyer County Airport Report – A written report was provided. Engineering estimates came in low on the ramp/taxi way. An article about the airport was printed in *Business View Magazine* and has good readership providing positive exposure. A Conditional Limited Easement Document #130929 Namekagon Lane to relocate a couple sections of road was presented. A motion was made by Mr. Kinsley; second by Mr. Peters to accept the Easements was presented. Motion carried without negative vote. A second Conditional Limited Easement Document #142783 Airport Road to clean up road boundaries was presented. Motion by Mr. Kinsley to approve; a second by Mr. Peters to accept the easement; motion carried without negative vote.

A request to erect new signs on the airport hangar was presented; photos of two new signs are included. The signs meet BOA aviation guidelines. A motion was made by Mr. Peters to approve the signs; a second by Mr. Olson; motion carried without negative vote.

The Hangar Lease Template was presented. Mr. Mersel made public comment at this point. This lease template is intended for leases that have expired and must be renewed under new terms. Individual line items were reviewed. A motion was made by Mr. Peters; second by Mr. Bisonette to approve the lease agreements to include the following: item #2 will be period of twenty (20) years with a ten (10) year extension; item #4 annual rent of fifteen cents (\$.015) per square foot; item #4c a one-time assessment of One Thousand Dollars (\$1,000.00) when leases are renewed; to strike item #16, #29, and #30; and to include item #31-33 resulting in renumbering of remaining items. The motion carried without negative vote and will move to the April County Board meeting for approval.

Highway Commissioner's Report – Written reports were provided. Mr. Gedart reported that overtime in March was low. Seasonal road bans are scheduled to be removed on Monday, April 19th in the County.

A Bid Tabulation dated February 26, 2021, was presented. A motion was made by Mr. Olson; second by Mr. Peters to accept the bid of Monarch Paving company for Hot Mix Asphalt Type MT at \$51.50/ton for the multi-modal local supplement project on County Road B. Motion carried without negative vote.

A revised list of current ATV routes on/along County Trunk Highways was presented for review. These three routes were missed on the renewal in the month of February. The routes include: County Road M, from Bebak Road to County Road W, County Road S, from Moose Lake Road to State Highway 77, and County Road B, from Fishtrap Road to State Highway 70. Public Comment made by Linda Zillmer at this time. A motion was made by Mr. Peters; second by Mr. Bisonette to approve the three existing routes and accept the revised list. Motion carried without negative vote.

Maintenance Department Report – A written report was provided. Mr. Hagberg stated that the maintenance department portion of the Jail Dispatch Center remodeling project is now complete and new water heaters for the jail have been ordered.

Courtroom Remodeling Update – Mr. Hoff provided a review of projects to date. An RFP to hire a construction manager at risk is out and bids are due back on April 22nd. Approximately five companies have shown interest in the project. An ad hoc committee to oversee the process of hiring has been recommended and the request will go before the April 20th County Board meeting. Interviews for this contract manager will be held on May 6 and 7th with construction scheduled to start in spring of 2022. Soil borings have been done and a survey is yet to be conducted. Tours of other courtrooms are underway by the Judge's team.

Mr. Hoff provided a list of repairs needed for the current Veteran's Office building. He advised that during this construction project, it would be wise to review the future of repair of the existing building or to look for a new place to house the services. This topic will remain on future agendas.

Meeting Date/Time – The next meeting of the Public Works Committee will be Wednesday, May 12th, at 6:30 pm in the Assembly Room.

Meeting adjourned at 8:47 pm
Minutes recorded by Lynn Fitch, County Clerk