



*Sawyer County Wisconsin*



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## **Property and Airport 04/11/2014**

**DRAFT** - minutes of the meeting of the Property and Airport Committee

Sawyer County Board of Supervisors

April 11, 2014, 8:30 a.m., Assembly Room, Sawyer County Courthouse

members present: Fred Zietlow (Chair), Dean Pearson, County Board member Warren Johnson (for Tom Duffy)

also present: Rev. Kenneth N. Hinrichs (resident of a property near Airport), Tom Shuman (Airport mowing contractor), Lloyd Driessen, County Clerk Kris Mayberry

Motion by Pearson, 2<sup>nd</sup> Johnson, to approve the meeting agenda as presented. Motion carried.

Motion by Johnson, 2<sup>nd</sup> Pearson, to approve the March 14, 2014 meeting minutes. Motion carried.

Maintenance Department Supervisor Tim Hagberg presented a report on projects completed, in progress, and planned by the Maintenance Department, including routine maintenance and snow removal; 3 Maintenance Department staff attendance at a boiler training held locally at J.H. Larson; renovation of an office in the Health Department; repainting 3 offices in the Clerk of Court's Office; creation of additional storage space and new shelves in the Courthouse basement for the Treasurer's office; new weather stripping and setback thermostats for the Radisson and Winter Highway Department garages; vehicle and equipment repairs being performed at the Maintenance Garage by Maintenance Department staff pending the hiring of a new Mechanic with outsourcing of major repairs; installation of a new range hood control in the jail kitchen; and installation of new high efficiency lighting in the evidence processing garage at the Law Enforcement Center. Mr. Hagberg indicated that interviews for the vacant Mechanic position will be held today following the meeting of the Property and Airport Committee.

The Committee reviewed the monthly Maintenance Department expense vouchers. Motion by Johnson, 2<sup>nd</sup> Pearson, to approve the vouchers. Motion carried.

County Forest Administrator Greg Peterson and Zoning and Conservation Department Director Dale Olson discussed with the Committee providing different office and vehicle storage space for the Forestry Department. The Committee determined to have Property and Airport Committee Chair Fred Zietlow approach Butch Johnson (Johnson Timber) about consulting with Wisconsin Governor Scott Walker concerning the opportunity for the County to lease a portion of the Wisconsin Department of Natural Resources Hayward Tree Nursery for the Sawyer County Forestry Department. The Wisconsin Department of Natural Resources has indicated that they are working on a request for proposals so solicit options for utilization of the nursery property. The Committee discussed that County representatives should tour the nursery property in anticipation of preparing and submitting a proposal for the County to lease a portion of the property.

Derek Leslie (L & L Aviation – contracted Airport management and fixed-base operator at the Airport) presented a written report on projects, operations, and conditions at the Sawyer County Airport, including reviewing developments with the Airport improvement project; damage done to Airport fixtures (runway lights, etc.) during snow removal operations and plans to repair them; anticipation of additional snow removal

expenses next winter due to the enlargement of paved areas at the Airport upon completion of the Airport improvement project; and anticipated runway closures due to the Airport improvement project. Mr. Leslie presented a list of preliminary projects for the proposed Six-Year Improvement Plan for the Airport.

The Committee discussed continuing to have Tom Shuman mow the grass areas at the Sawyer County Airport as he has done in the past. Mr. Shuman indicated that he may slightly increase the hourly rate (now \$30/hour for operator and equipment) he charges for mowing for 2014.

The Committee reviewed a customer contribution agreement proposed by Xcel Energy for the financial contribution and advance payment by Sawyer County for the electric distribution facilities extension for the Sawyer County Airport improvement project. County Clerk Kris Mayberry indicated that he had discussed this with Xcel Energy Designer Kenneth Disher and would clarify whether the agreement is necessary and whether the contribution will be paid with Airport improvement project funds. Motion by Zietlow, 2<sup>nd</sup> by Johnson, to authorize Mr. Mayberry to sign the agreement if necessary to avoid a delay in the Airport improvement project, if Wisconsin Bureau of Aeronautics Project Engineer Matt Malicki approves the amount of charges in the agreement, and if those amounts will be paid with project funds. Motion carried.

The Committee reviewed the monthly Airport expense vouchers. Motion by Johnson, 2<sup>nd</sup> by Pearson, to approve the vouchers. Motion carried.

Rev. Kenneth N. Hinrichs (resident of a property near Airport) reported that there are cracks in his driveway that may have been caused by equipment or construction related to the Airport improvement project. The Committee advised Rev. Hinrichs to contact the Airport improvement project manager and/or contractors to determine if the driveway will be repaired when the Town of Hayward road is rebuilt as part of the Airport improvement project.

Motion by Johnson, 2<sup>nd</sup> by Pearson, to adjourn the meeting. Motion carried.

minutes prepared by Kris Mayberry, Sawyer County Clerk