

**Minutes of the March 9<sup>th</sup> meeting of the Sawyer County  
Administration Committee  
Of the Sawyer County Board of Supervisors  
Assembly Room; Sawyer County**



**Voting Committee Members (X) Present:**

- Chair: **Tweed Shuman**
- Vice Chair: Ron Buckholtz - Exc
- Tom Duffy
- Ron Kinsley
- Dale Schleeter

**Others Present:**

Andy Albarado  
Lynn Fitch  
Gary Elliott

Linda Zillmer  
Mike Coleson

**Call to Order** –Chair Shuman called the meeting to order at 10:00 am.

**Certification of Compliance** with the open meeting law was met. Roll Call taken; quorum was met.

**Meeting Agenda –**

**Public Comments – Linda Zillmer**

**Minutes from the previous meeting dated:** **No February meeting**

Motion to approve made by:

Second by:

Motion carried without negative vote.

**Veterans Service Department Report -**

A written report was provided, and Mr. Elliott reviewed the office statistics. He explained his relationship in assisting veterans with appointments at the local VA clinic.

**Information Technology Department Report -**

A written report was provided.

**Human Resources Report -**

A written report was provided. Mr. Albarado advised that we've been filling new positions in the Sheriff's Department and conducted interviews for the Highway Commissioner position. CPS is short four case workers at this time.

Insurance Broker/Employee Benefit Consultant Services – Mr. Markgren reported that they have put out an RFP to six different companies and interviewed four of them. The new insurance benefit consultant chosen is Brown and Brown. This company can assist in developing a staff wellness program.

**County Clerk Department Report -**

A written report was provided. Clerk Fitch advised that the counter activity remains high, and April election functions are well underway. High turnout is expected on April 4<sup>th</sup>.

**Opioid Settlement -**

Resolution Authorizing County to Enter into Opioid Settlement w/Retailers – A resolution was presented by Mr. Albarado recommending the County enter into the opioid settlement with retailers. Settlement amount and terms are yet unknown. A motion was made by Mr. Duffy; second by Mr. Schleeter to approve the resolution and respective MOUs entering into the settlement with retailers and forward to County Board. A roll call vote was taken and passed 4-0, with "yes" votes from Kinsley, Shuman, Schleeter and Duffy.

### **County Administrator's Report –**

Mr. Albarado has been working with Human Services preparing for the Director's position and other vacancies. We will recruit but may likely need to rely on contracting some services. Other counties are also relying on similar contracted services. The timeline for turnover of the new courtroom is in April. Union negotiations are ongoing. The ATV/UTV ordinance continues to move forward and broadband activity is underway.

### **Future Agenda Items**

#### **Correspondence, reports from conferences and meetings**

#### **Adjournment – 10:50 am**

**Next Meeting:** April 13, 2023      **Time:** 10:00 am      **Location:** Assembly Room

Minutes recorded by Lynn Fitch, County Clerk

DRAFT