

**Minutes of the January 14th meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

Chair: **Tweed Shuman**
Ron Kinsley
~~Dawn Petit – Virtual~~ Dale Schleeter
Tom Duffy
James Schlender

Others Present:

Tom Hoff
Mike Coleson
Lynn Fitch
Dianne Ince – Virtual
Gary Elliot
Rose Lillyroot
Linda Zilmer - Virtual

Call to Order – Chair Tweed Shuman called the meeting to order at 10:00 am. Roll Call taken.

Certification of Compliance with the open meeting law was met.

Minutes – A motion was made by Mr. Kinsley to approve the minutes of the December 10, 2020, meeting; second by Mr. Duffy. Motion carried.

Veterans Service Department Report – A written report was provided. Mr. Elliot expanded on the claims process and potential reasons for delays in claims getting satisfied. The virtual environment caused by Covid has negatively impacted the response time due largely to in-person staffing remaining at 10% with the remaining working remotely.

Information Technology Department Report – A written report was provided. Mr. Coleson reported that new laptops were being purchased and covered by reimbursements. He is currently working on training staff in cyber-security measures.

Human Resources Report – A written report was provided. Ms. Lillyroot added that the County will now begin recruiting for the open EMS positions which will allow the 3rd ambulance to be staffed for 12/hour days.

County Administrator's Report – Mr. Hoff reported that the discussion of the second courtroom will move forward to the February County Board meeting. Projects and discussions currently underway include a Municode project that will need further research, discussions regarding airport road re-routing and hanger leases, the Price Damn maintenance discussion with zoning, and next month the revisions to Board Policies will be presented. He advised that two JusticePoint staff members are now working in the courthouse building and the Sheriff's Department.

The CAP (County Ambassador's Program) will now need new members due to the loss of Supervisor Morgan, and Mr. Shuman will determine interest from Supervisors.

Mr. Hoff reported that the Winnebago long-term care facility expenses remained high in 2020, and the County will determine priorities for 2021.

Meeting Date/Time – The next meeting of the Public Works Administration Committee will be Thursday, February 11, at 10:00 am in the Assembly Room.

Meeting adjourned at 10:44 am
Minutes recorded by Lynn Fitch, County Clerk