

**Minutes of the January 13th meeting of the Sawyer County
Finance Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- Chair: **Bruce Paulsen**
- Ron Kinsley, Vice Chair
- Dawn Petit – Virtual
- Tom Duffy
- Stacey Hessel

Tom Hoff
Lynn Fitch
Mike Coleson
Mike Keefe

Others Present:

Janeen Abric - Virtual
Sheila Young
Linda Zillmer

Call to Order –Chair Bruce Paulsen called the meeting to order at 8:30 am.

Certification of Compliance with the open meeting law was met. Roll Call taken and quorum was met.

Meeting Agenda –

Public Comments – Linda Zillmer

Minutes of the previous meeting – A motion was made by Ms. Petit to approve the minutes of the December 9, 2021, meeting; second by Mr. Duffy. Motion carried without negative vote.

Municode Codification -- Mr. Hoff reported that all departments are to review the ordinances pertinent to their departments prior to the January 20th County Board meeting for our submission for final upload to our website.

Ambulance Billing Vendor RFP – Mr. Keefe advised that they received seven RFPs back by the required due date and they have chosen two to consider for further investigation. This committee will be kept informed about the choice.

Resolution to Increase 2022 Criminal Justice Budget – As we are required to get a treatment court for the courthouse, a TAD grant was applied for and approved. The resolution presented allows us to accept this grant and appropriate funds. The match fund is already in the budget. A motion was made by Mr. Kinsley; second by Ms. Hessel to approve this resolution and forward to County Board. Motion passed without negative vote.

Resolution to Increase 2022 County Administrator Budget for Recruiting Fee – Approving this resolution would allow the County to transfer funds from the contingency fund to pay for the recruitment process expenses up to the amount of \$20,000. A motion was made by Mr. Duffy; second by Mr. Kinsley to approve this resolution and forward to County Board. Motion passed without negative vote.

Resolution Authorizing Use of ARPA Funds for Sawyer County Housing -- Sheila Young, director of Sawyer County Housing Authority presented a request for funds to build two duplexes off Hwy 27. The land is being donated by the Housing Authority and the amount requested is \$300,000. A motion was made by Ms. Hessel; second by Mr. Duffy to approve this resolution and forward to County Board. Motion passed without negative vote.

Courtroom Funding Update – Mr. Hoff advised that that the project bids should be returned in early February.

2021 General Fund Balance – A written report was provided. Mr. Keefe reported that the projection was included in this packet but we will wait until February to lock in a rate. We project a \$750,000 transfer to HHS for the 2021 budget. At this time, we have an estimated unassigned fund balance of \$5,297,300 and anticipate a resolution to go to the board in February.

ARPA Funds Update – Mr. Hoff reported that the final rules are out and they are more lenient than originally anticipated. Mr. Kinsley recognized our new Treasurer, Janeen Abric, and welcomed her to the Committee.

Future Agenda Items – Funds Balance Resolution

Meeting Date/Time – The next meeting of the Finance Committee will be Thursday, February 10, at 8:30 am in the Assembly Room.

Meeting adjourned at 9:17 am

Minutes recorded by Lynn Fitch, County Clerk

DRAFT