

Minutes of the January 13<sup>th</sup> meeting of the Sawyer County  
Public Works Committee  
Of the Sawyer County Board of Supervisors  
Assembly Room; Sawyer County



**Voting Committee Members Present:**

- Chair: Ron Kinsley
- Marc Helwig
- Ed Peters
- Dale Olson – Virtual

**Others Present:**

Tom Hoff  
Mike Coleson  
Lynn Fitch  
Tim Hagberg  
Derek Leslie  
Rebecca Roeker - Virtual  
Jesse Boettcher  
Mike Dunlop  
Tweed Shuman  
Linda Zilmer - Virtual

**Call to Order** – Chair Ron Kinsley called the meeting to order at 6:30 ~~am~~pm. Roll Call was taken.

**Certification of Compliance** with the open meeting law was met.

**Minutes** – A motion was made by Marc Helwig to approve the minutes of the December 9, 2020, meeting; second by Ed Peters. Motion carried.

**Highway Commissioner's Report** – Written reports were provided. Mr. Gedart advised that the interview process to fill the shop mechanic's position is underway and feel the staff will be at full capacity soon. COVID precautions are being taken within duties. He discussed the overtime totals and relayed that OT was used more during the holidays; the mild winter has allowed for less usage in hours. The \$200,000 MLS Highway B grant program has been secured and will help finance the project when underway.

**Maintenance Department Report** – Written reports were provided. Mr. Hagberg advised that the office required for the new JusticePoint staff is now available and in use. He relayed other updates within the building.

**Sawyer County Airport Report** – The Committee was advised that the hanger leases are currently under review by legal counsel and ~~those that need action~~ will be presented next month. ~~All outdated leases will be brought current.~~ Mr. Leslie provided an update on current airport procedures regarding runway maintenance for weather and other concerns.

Mr. Hoff presented a review of the internal remodel project of the airport building which is expected to begin immediately. Mr. Helwig presented a motion to approve moving forward with this remodel project; second by Mr. Peters; motion carried. Mr. Olson abstained. The project should be completed before summer.

~~Regarding~~The process for issuing NOTAMS (Notice To AirMen) was reviewed. ~~measures, they have been meeting with some airport users to discuss current processes and seek advice for moving forward with improvements.~~ Mike Dunlop, Director of Aviation at Jack Links shared his experience as a pilot, one who oversees his company's fleet and assigns training at his facility.

**Meeting Date/Time** – The next meeting of the Public Works Committee will be Wednesday, February 10, at 6:30 pm in the Assembly Room.

Meeting adjourned at 7:30 pm

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