

Draft

Minutes of the January 9, 2020, Administration Committee Meeting, Sawyer County Board of Supervisors

Members present: Dale Schleeter, Ron Kinsley, Brian Bisonette, Tweed Shuman, Kathy McCoy

Others present: Tom Hoff, Carol Williamson, Gary Elliott, Linda Zillmer, Molly Lank Jones, Donna Knuckey

Shuman called the meeting to order at 10:00

Motion by Kinsley, 2<sup>nd</sup> by Bisonette, to approve the minutes from the December 12, 2019 meeting. Motion carried

Donna Knuckey from the Winter Library presented information on the revised library plan. Motion by Kinsley, 2<sup>nd</sup> by Schleeter, to approve the library plan resolution and forward to County Board. Motion carried

Veteran's Service Officer Gary Elliott provided a written report to the Committee. The Veteran's Service Office did 438 phone calls, 179 office visits and 41 counseling appointments in December. Michael Skinner resigned his position.

Information Technology Director Mike Coleson unavailable for meeting due to training.

Human Resource Coordinator Rose Lillyroot provided a written report to the committee.

Administrator Hoff provided a written report to the Committee. Identifying future airport projects. Criminal Justice Coordinating Council running Prime for Life program and Construction Foundations Training with WITC and Economic Development at New Reflections Pathway to Hope facility. Ojibwa Ambulance Facility operational; Public Works Committee met there on January 8.

The Committee discussed committee restructuring and board member training and orientation options. Chair Shuman will contact Northwest Regional Planning. Supervisor McCoy will research committee structure in other counties (with a county administrator) and report back in February. Administrator Hoff and Deputy County Clerk Cindy Lehner are attending a WCA sponsored conference January 13 and will bring back handouts and information for the committee.

Meeting adjourned 11:04 am

Minutes prepared by Carol Williamson