



# Sawyer County

## Agenda

Finance Committee Meeting  
Thursday, August 13, 2020 @ 8:30 AM  
Assembly Room Virtual meeting

Page

### 1. CALL TO ORDER

- a. The public is **strongly encouraged** to access the public meeting remotely due to public health and safety concerns. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/92253884419>. You can also use the dial in number for listening only at [1-312-626-6799](tel:1-312-626-6799) with the Webinar ID: 922 5388 4419. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting.
- b. If you are on a computer, click the "Raise Hand" button and wait to be recognized.
- c. If you are on a telephone, dial \*9 and wait to be recognized.

### 2. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

### 3. MEETING AGENDA

### 4. PLEDGE OF ALLEGIANCE

### 5. PUBLIC COMMENTS

### 6. MINUTES FROM PREVIOUS MEETING

- a. [Finance 7-9-2020](#)

### 7. PRELIMINARY 2021 BUDGET DISCUSSION

### 8. CASH FLOW ANALYSIS

### 9. FINANCIAL ADVISOR UPDATE

### 10. COVID-19 BUDGET UPDATE

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## 11. SUPPLEMENTAL INFORMATION

- 4 - 5            a.     Treasurer's Report  
                      [SALESTAX 2020 Graph](#)
- 6 - 7            b.     Hometown Bank - Lifequest Collection Amount - Closed July  
                      2020  
                      [Ambulance Account](#)

## 12. OTHER MATTERS FOR DISCUSSION ONLY

*A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.*

Draft

Minutes of the July 9, 2020, Finance Committee Meeting, Sawyer County Board of Supervisors

Members present: In Assembly Room: Bruce Paulsen, Ron Kinsley  
Virtually: Dawn Petit, Troy Morgan

Others present: Tom Hoff, Carol Williamson, Mike Keefe, Tweed Shuman, Mike Coleson, Rose Lillyroot, Linda Zillmer, Dianne Ince

Chair Paulsen called the meeting to order at 8:30.

Motion by Kinsley, 2<sup>nd</sup> by Petit, to move agenda item #11 to after minutes. Motion carried

Motion by Kinsley, 2<sup>nd</sup> by Morgan, to approve the June 11, 2020 minutes. Motion carried

The 2021 Airport Apron Taxi Lane Improvement Project needs commitment from the county to move forward. State and Federal dollars covers 95% of the project. The County is required to pay 5% or an estimated \$51,000. Motion by Kinsley, 2<sup>nd</sup> by Morgan, to approve the proposed resolution and forward to the County Board. Motion carried

Accounting Manager Mike Keefe gave a COVID 19 update on accounts. Some fees are down, timber revenue is estimated to come in around budget amount, and have received CARES funding. Sales Tax was budgeted at \$2,000,000 and is estimated to come in around \$1,631,000.

Working with a template for cash flow analysis and will report in August.

Collecting budget data from departments. Keefe and County Administrator Tom Hoff will meet with department heads. Should have preliminary budget for August meeting. Budgeting 8% increase in health insurance. Budgeting Workers Comp same as 2020; will know more in the fall. Estimate \$1,500,000 needed to balance 2021 budget.

Keefe shared data from Forward Analytics on Sales Tax Revenue. State wide sales tax was down 10%-11% in March and April. Sawyer County Sales tax was down 11%. On line sales tax is up since COVID outbreak.

Administrator Hoff meeting with a potential financial adviser today. There are three firms in Wisconsin. There will be two debt resolutions. One for an estimated \$1,500,000 to balance the 2021 budget. This will be a short term debt; 60 days. The second debt will be for the 2<sup>nd</sup> courtroom project; 20 year debt.

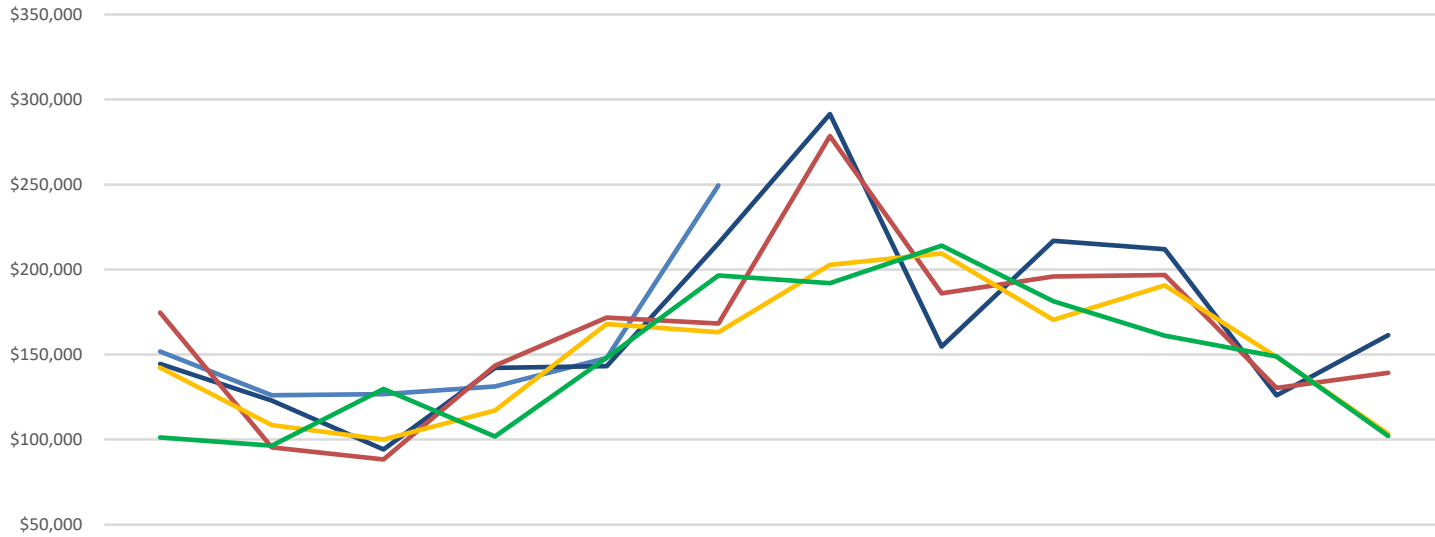
Keefe provided Accounts Receivable balances. The County's Share of Clerk of Court A/R balance is \$3,017,332 as of June 30, 2020. The Ambulance A/R balance is \$2,081,582 as of April 30, 2020. The Health and Human Services A/R balance is \$689,950 as of June 30, 2020.

Sawyer County Treasurer's Department provided a Sales Tax Report.

Adjourned 9:13 am

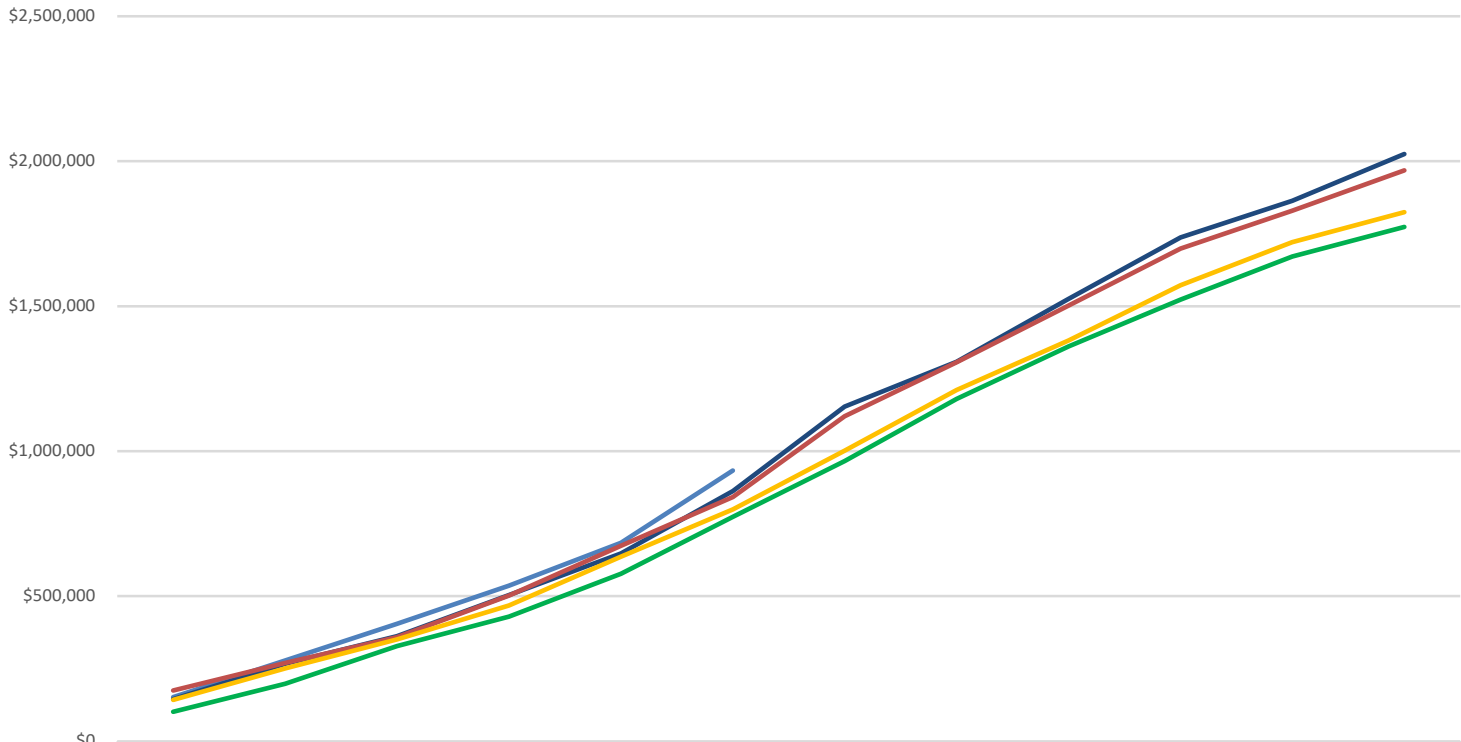
Minutes prepared by Carol Williamson

Sawyer County Sales Tax - Monthly



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020	\$151,846	\$126,061	\$126,683	\$131,194	\$147,924	\$249,469						
2019	\$144,565	\$122,883	\$94,196	\$142,225	\$143,146	\$215,464	\$291,426	\$154,752	\$216,861	\$212,000	\$125,937	\$161,382
2018	\$174,653	\$95,347	\$88,314	\$143,492	\$171,736	\$168,256	\$278,501	\$185,990	\$195,858	\$196,754	\$130,326	\$139,231
2017	\$142,279	\$108,572	\$100,016	\$117,132	\$167,876	\$163,086	\$202,824	\$209,457	\$170,421	\$190,735	\$148,514	\$103,446
2016	\$101,219	\$96,417	\$129,768	\$101,758	\$148,195	\$196,453	\$192,035	\$214,051	\$181,374	\$161,159	\$148,834	\$102,121

Sawyer County Sales Tax - Cumulative  
2020 Budget = \$2,000,000



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020	\$151,846	\$277,907	\$404,590	\$535,784	\$683,707	\$933,176						
2019	\$144,565	\$267,447	\$361,643	\$503,868	\$647,014	\$862,479	\$1,153,905	\$1,308,657	\$1,525,518	\$1,737,519	\$1,863,456	\$2,024,838
2018	\$174,653	\$269,999	\$358,314	\$501,806	\$673,542	\$841,798	\$1,120,299	\$1,306,288	\$1,502,147	\$1,698,901	\$1,829,227	\$1,968,457
2017	\$142,279	\$250,851	\$350,868	\$468,000	\$635,876	\$798,962	\$1,001,786	\$1,211,243	\$1,381,664	\$1,572,399	\$1,720,912	\$1,824,358
2016	\$101,219	\$197,636	\$327,404	\$429,162	\$577,357	\$773,809	\$965,844	\$1,179,896	\$1,361,270	\$1,522,429	\$1,671,263	\$1,773,384

**Sawyer County Treasurer**  
*Dianne M. Ince*



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Barb Moeller, *Deputy*  
Rebecca Brunner-Stroede, *Deputy*

P.O. Box 935 - 10610 Main, Suite 16 - Hayward, WI 54843  
Phone 715-634-4868  
Toll Free 877-699-4110  
Fax 715-634-6839  
Email [treasurer@sawyercountygov.org](mailto:treasurer@sawyercountygov.org)

August 13, 2020

Sawyer County Finance Committee

Sawyer County Ambulance Account:  
Opened 6/2009 for LifeQuest Billing Collections  
Closed 7/2020 Remaining Debt Collections - Written Off



80 Sheboygan Street • Fond du Lac, WI • 54935

**RETURN SERVICE REQUESTED**

SAWYER COUNTY AMBULANCE  
 ATTN: SAWYER COUNTY TREASURER  
 PO BOX 935  
 HAYWARD WI 54843-0929

**Statement Ending 07/31/2020**

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**Managing Your Accounts**

- Branch Name Sheboygan St Office
- Online Access [www.htbwl.com](http://www.htbwl.com)
- Phone Number (920) 922-1790
- Telephone Banking (877) 319-4416
- Mailing Address 80 Sheboygan Street  
Fond du Lac, WI 54935

**Final Statement**

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Business Checking	XXXXXX5479	\$0.00

**Business Checking - XXXXXX5479**

**Account Summary**

Date	Description	Amount
07/01/2020	Beginning Balance	\$1,157.00
	0 Credit(s) This Period	\$0.00
	2 Debit(s) This Period	\$1,157.00
07/31/2020	Ending Balance	\$0.00

**Electronic Debits**

Date	Description	Amount
07/02/2020	e-Corp Transfer to CHECKING 6108258 on 7/02/20 at 15:46	\$381.81
07/03/2020	LIFE ENTERPRISES SAWYER CO 075906854	\$775.19

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

