



# Sawyer County

## Agenda

Administration Committee Meeting  
Thursday, January 9, 2020 @ 10:00 AM  
Assembly Room

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1. CALL TO ORDER
2. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW
3. MEETING AGENDA
4. PUBLIC COMMENTS
5. MINUTES FROM PREVIOUS MEETING
  - a. [Admin 12-12-19](#)
6. VETERANS SERVICE DEPARTMENT REPORT
  - a. [Veteran Service Office Report January 9 2020](#)
7. INFORMATION TECHNOLOGY DEPARTMENT REPORT
8. HUMAN RESOURCES REPORT
9. COUNTY ADMINISTRATOR'S REPORT
10. FUTURE AGENDA ITEMS
11. OTHER MATTERS FOR DISCUSSION ONLY

*A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information*

*presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.*

Draft

Minutes of the December 12, 2019, Administration Committee Meeting, Sawyer County Board of Supervisors

Members present: Dale Schleeter, Ron Kinsley, Brian Bisonette

Others present: Tom Hoff, Carol Williamson, Gary Elliott, Rose Lillyroot, Mike Coleson

Schleeter called the meeting to order at 10:04

Motion by Bisonette, 2<sup>nd</sup> by Kinsley, to approve the agenda. Motion carried

Motion by Kinsley, 2<sup>nd</sup> by Bisonette, to approve the minutes from the November 7, 2019 meeting. Motion carried

Veteran's Service Officer Gary Elliott provided a written report to the Committee. The Veteran's Service Office did 412 phone calls, 415 office visits and 63 counseling appointments in November. Ray Boeckman will be appointed to the Veterans Commission at County Board on December 19, 2019.

Information Technology Director Mike Coleson reported to the Committee. The Assembly Room will not be used for court; CCAP requires rooms with no public meetings.

Human Resource Coordinator Rose Lillyroot provided a written report to the committee.

Administrator Hoff provided a written report to the Committee.

Meeting adjourned 10:35 am

Minutes prepared by Carol Williamson

Gary Elliott  
Veteran Service Officer  
OFFICE: (715) 634-2770  
FAX: (715) 638-3213

**Sawyer County**  
**Veteran Service Office**  
15872 E. Fifth Street  
Hayward, WI 54843



**Administrative Committee Meeting, January 9, 2020**

**A. Budget Performance Report:** Currently in process of being updated/populated.

**B. Office Report:**

Contacts:

December: 438 phone calls, 280 letters/emails/faxes and 179 office visits.

VA Disability Compensation/Pension Claims:

The Veteran Service office submitted 145 disability/pension claims to date and received Retroactive Payment of \$416,343.94 for claims decided in the Veteran's favor.

VET Center:

Vet Center Counselor held 41 counseling appointments.

Training: Up-to-date

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary Elliott", written over a horizontal line.

Gary Elliott  
CVSO