



Sawyer County

Agenda

Land Information Council Meeting
Tuesday, July 17, 2018 @ 8:30 AM
Assembly Room

Page

1. CALL TO ORDER
2. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW
3. MEETING AGENDA
4. PUBLIC COMMENTS
5. MINUTES FROM PREVIOUS MEETING
 - a. [2018 Land info council minutes](#)
6. DISCUSS NEW PLAN
 - a. [2018 Instructions for Preparing County Land Info Plans - Peer Review - Sawyer](#)
[Sawyer 2017 Retained Fee Grant Report](#)
7. FUTURE AGENDA ITEMS
8. OTHER MATTERS FOR DISCUSSION ONLY

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A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Land Information Council Meeting

January 16, 2018 9:00 am

Paula Chisser, Register of Deeds

Rose Lillyroot, Public safety

Dale Olson, Zoning & Conservation

Dianne Ince, Treasurer

Brian DeVries, GIS

Lavonne Nedlose, Real Property Lister

Dan Pleoger, LIO/County Surveyor

Kimberly Wendt, GIS/RPL

Jesse Suzan, Land Surveyor

Jim Gajewski, Realtor

Thomas Duffy, board member

Mike Coleson, IT

9:00 Pleoger called meeting to order.

Motion by Olson, 2nd by Pleoger to approve agenda.

Motion by Pleoger, 2nd by Olson to revise minutes of October 25, 2017 to reflect promotion of land information products instead of Lidar.

Discussed revised Land Information Plan to include LiDar and County surveyor scanning projects.

Motion by Nedlose, 2nd by DeVries to approve revisions.

Motion by Chisser, 2nd by Duffy to appoint the following to the council and forward to County Board:

Lavonne Nedlose, Real Property Lister

Jim Gajewski, Realtor

Rose Lillyroot, Public Safety

Jesse Suzan, Land Surveyor

Fred Goold retired from the committee.

Minutes by Paula Chisser, Secretary

From: Herreid, Peter E - DOA
To: [Dan Plegger](#)
Subject: 2018 Instructions for Preparing County Land Info Plans - Peer Review - Sawyer
Date: Thursday, April 26, 2018 2:48:07 PM

Dear Dan,

As you work on your county's 2019-2021 land information plan by following the [Uniform Instructions for Land Information Plans](#), this message is to provide **instructions for the peer review process**.

LAND INFO PLAN TIMELINE

A comprehensive, complete draft of your county plan is due by October 1, 2018.

- March 31, 2018 – DOA update of plan instructions/template
- April–September 2018 – Counties work on land info plans
- October 1, 2018 – Complete draft **plans due October 1**, but sooner is advised!
- October 5, 2018 – DOA will have posted all draft plans for county peer review
- October 31, 2018 – Deadline to send feedback to your two peer counties
- October–December 31, 2018 – Plan review, approval, and finalization process
- December 31, 2018 – Final county land info plans due with documentation of county land info council approval

DOA REVIEW

In my role as grant administrator, I will be reviewing all of the plans according to the requirements of the 2018 [Uniform Instructions for Land Information Plans](#). I will share my assessment with each county, with a goal to provide feedback for each draft plan within 30 days of receipt of the plan.

To allow time for review for all 72 counties, we encourage you to submit your plan early or as soon as possible. My evaluation will be based on the completeness of the plan and will not make qualitative judgements on county choices in goals, priorities, or system design.

PEER REVIEW – FLEXIBLE FORMAT

As with the last update, county peer review and comments are encouraged, but voluntary and non-binding.

- We are employing a **voluntary peer review process** for the plans.
- The county peer reviews will NOT feature a standard review form.
- You may choose your own format for feedback.
- You can type your comments in an email, use tracked changes, add comments inside a PDF document, or write on the draft plan document by hand and send scanned comments to the plan author. It's up to you.
- We encourage you to be open and elaborative in your comments, and specific wherever possible.
- This is a chance to learn from peer counties, share ideas and best practices, and give suggestions on what might be strengthened.

You do not need to share your reviews with me or DOA. Please **email them directly to the county LIO**. Two counties who retain a similar amount in retained fees have been assigned to you at the link below. The two reviews are encouraged, but not mandatory.

Please share any comments with your assigned counties **by October 31, 2018**. The draft plans will be available for download at the URLs below, as well as contact information for all LIOs.

- [Peer Review Assignments](#)
- [Library of Draft Plans](#) – download plans for your assigned counties
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2018 Uniform Instructions

Thank you,

Peter Herreid
608-267-3369
Grant Administrator
Wisconsin Land Information Program



Wisconsin Land Information Program County Retained Fee/Grant Report

Instructions:

If your county has accepted a grant under s. 16.967(7) WIS STATS or retained any fees under s.59.72 (5) WIS STATS, submission of this report to the Wisconsin Department of Administration, Division of Intergovernmental Relations is required by June 30th of the following year in accordance with s. 59.72(2)(b) WIS STATS.

County Sawyer	County FIPS 113	Recording Period: From Jan. 1, 2017 To Dec. 31, 2017
Name of Land Information Officer Dan Pleoger	Email Address surveyor@sawyercountygov.org	Phone Number 715-634-3564

1. Amount awarded in WLIP grants under s. 16.967(7) Wis. Stats. in the reporting period (Jan. 1 – Dec. 31, 2017)	\$ 108,288.00
2. Amount of document recording fees retained under s. 59.72(5) Wis. Stats. for land information in the reporting period at \$8 per document (Jan. 1 – Dec. 31, 2017)	\$ 46,096.00
3. Total amount of grants and retained fees provided through the WLIP in 2017	\$ 154,384.00

Brief narrative or bulleted summary of 2017 land information activities, including relevant web-links:

Continue to update parcel mapping and integrate with new PLSS control.
<http://sawyercowi.wgxtreme.com/>

Remonumented and acquired survey grade coordinates on USPLS corners.

Contracted with Ayres Associates for LiDAR. Final product will be delivered in 2018.

USPLS Monument records are on county website and Control Finder
<http://sawyergis.maps.arcgis.com/apps/View/index.html?appid=e5831144743f4fbe9b27303f80d4b6f9>

**Wisconsin Land Information Program
County Retained Fee/Grant Report – Continued**

Land Info Spending Category ▼	Project Description(s) Expand the height of rows if you have multiple projects in a Spending Category. Row height will automatically expand as you type. Do not delete rows. Add rows only for "Other."	Land Info Plan Citations Page number or section reference	Project Cost Note unit cost and project total for each project	Total Cost for Spending Category (<u>ONE</u> total per Spending Category)
Digital Parcel Mapping	60% GIS Tech salary	2, 8, 13-15, 19-20, 23, 26		28,000.00
PLSS	Overtime survey crew, 5 corners Replace GPS radio	2, 6, 7, 24, 26, 27	5530 2686	8216.00
Other Parcel Work (e.g., ROD indexing)				0.00
LIDAR	LIDAR, contract with Ayres Associates	11, 27	188,825	188,825.00
Orthoimagery				0.00
Address Points				0.00
Street Centerlines				0.00
Software				0.00
Hardware	Upgrade Register of Deeds AVID	25	5304	5304.00
Website Development/ Hosting Services	Geocode tie sheets	27	1480.00	1480.00
Administrative Activities and Management				0.00
Training and Education	WLSL Institute RPL ASM	21		1000.00
Other (specify in second column)				0.00
TOTAL				\$ 232,825.00
Amount of retained fees and grants spent on land records modernization in the reporting period Total may be more or less than the amount of grants awarded and fees retained in 2017 (if carried over from year to year)				
Amount of retained fees and grants carried forward to calendar year 2018 from previous years				\$ 98,212