



Sawyer County

Agenda

**Public Works Committee Meeting
Wednesday, April 28, 2021 @ 6:30 PM
Assembly Room/Virtual Meeting**

Page

1. CALL TO ORDER

- a. The public is **strongly encouraged** to access the public meeting remotely due to public health and safety concerns. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97982898675>. You can also use the dial in number for listening only at 1-312-626-6799 with the Webinar ID: 979 8289 8675. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting.
- b. If you are on a computer, click the "Raise Hand" button and wait to be recognized.
- c. If you are on a telephone, dial *9 and wait to be recognized.

2. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

3. MEETING AGENDA

4. PUBLIC COMMENTS

5. CONSIDER APPROVAL FOR TEMPORARY ATV ROUTE ON HIGHWAY M (DISCUSSION AND POSSIBLE ACTION)

3

- a. [Temporary ATV Route Request 4.28.21 Meeting](#)

6. VARIANCE FOR DRIVEWAY PERMIT WITHIN CONTROLLED ACCESS PLAN ON COUNTY ROAD B (DISCUSSION AND POSSIBLE ACTION)

7. CREATION OF AD HOC COMMITTEE FOR THE COURTHOUSE PROJECT (DISCUSSION AND POSSIBLE ACTION)

4 - 18

- a. [Public Works Committee 04-28-2021](#)

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

The Sawyer County Snowmobile ATV Alliance was recently notified that the Flambeau State Forest will not be opening ATV trail #25 from Hwy W south to Hwy M road crossing due to a damaged bridge on the Connors Creek Crossing. Trail #25 is a major snowmobile/ATV trail connecting southern Sawyer County to Rusk County trails.

The Sawyer County Snowmobile ATV Alliance is requesting Sawyer County open County Hwy M for ATV travel from Hwy W to the northern road crossing of #25 on Hwy M, approximately five (5) miles until the bridge is repaired and the trail is again reopened.

The Town of Winter has approved this as an ATV route, on condition of Sawyer County approval.

Don Mrotek: Sawyer County Snow/ATV Alliance Trail Coordinator



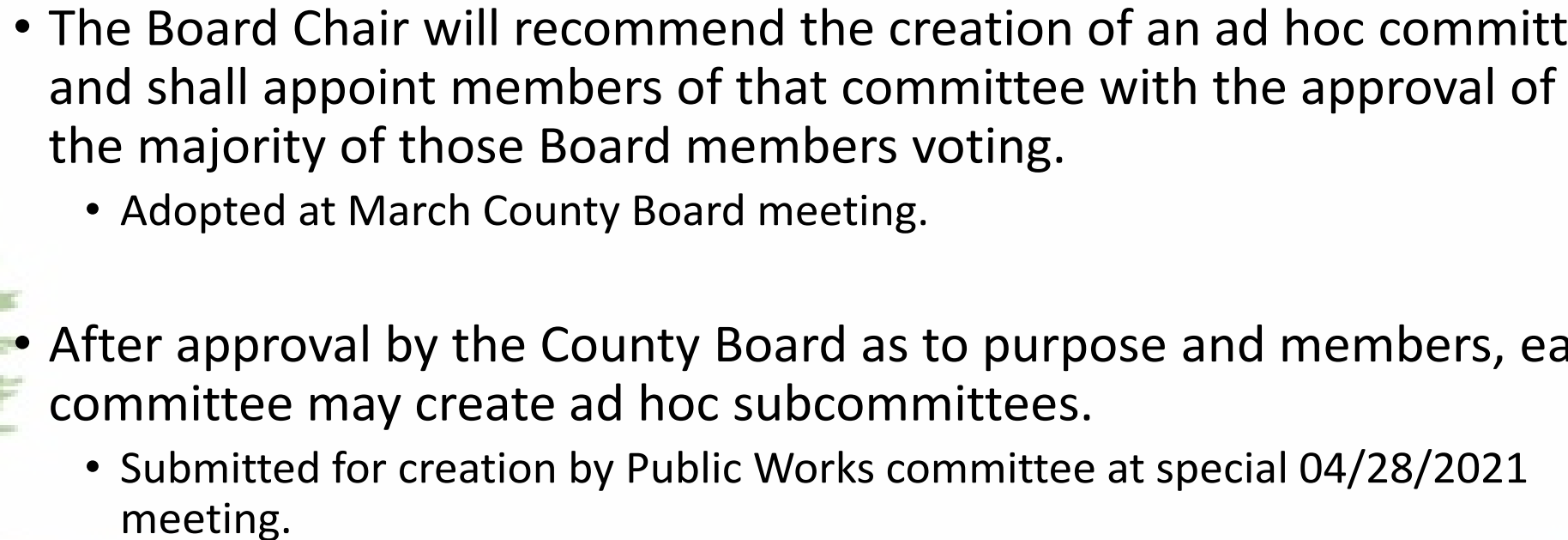
Public Works Committee

April 28, 2021




Ad Hoc Committee Creation

County Board Policy & Procedures Manual

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- The Board Chair will recommend the creation of an ad hoc committee and shall appoint members of that committee with the approval of the majority of those Board members voting.
 - Adopted at March County Board meeting.
 - After approval by the County Board as to purpose and members, each committee may create ad hoc subcommittees.
 - Submitted for creation by Public Works committee at special 04/28/2021 meeting.

Ad Hoc - Purpose



An ad hoc committee of Public Works is being created for the purpose of communicating consistent information regarding the courthouse remodeling project with affected Committee Chairs. Among its duties, this ad hoc committee will be responsible for reviewing responses to the Request for Proposal (RFP) for Construction Manager and Risk Services (CM) for the Courts Addition and Remodeling project. This committee will evaluate responses based upon the Scoring Matrix defined in the RFP and recommend to the Public Works committee, and ultimately the County Board, its selection of the most qualified CM.

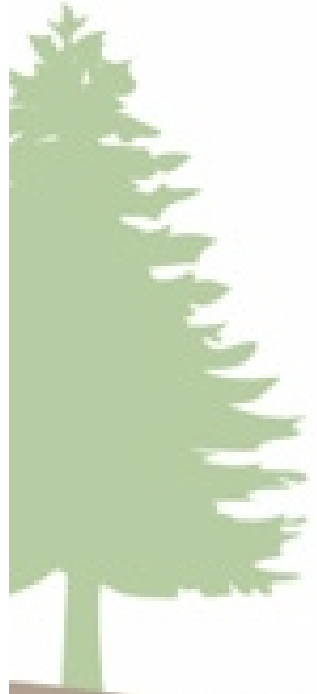
This ad hoc committee will monitor construction progress so that Chairs may place future items requiring consideration within their jurisdiction on their respective committee agendas.

This committee will disband upon the completion of this construction project.



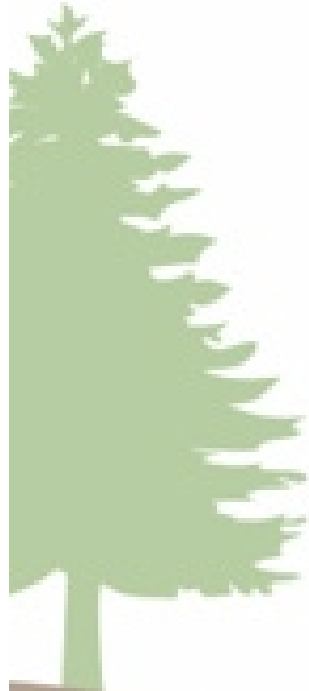
Ad Hoc – Members

- County Board Chair
- Public Works Chair
- Public Safety Chair
- Finance Chair
- County Administrator



Request for Proposals Construction Manager at Risk Services

Sawyer County is requesting a proposal to provide comprehensive Construction Management Services (collectively, the “Services”) for the construction of the new Sawyer County Courthouse Addition and Remodeling Project (the “Project”), in Hayward, Wisconsin. The services shall be provided by a Construction Manager at Risk (“CM”) as set forth in this Request for Proposal (“RFP”). It is expected that the County will utilize AIA A133, which will be modified by Sawyer County to address the project and to memorialize the contract between the CM and Sawyer County. Venture Architects has been contracted as the architect (“Architect”) for the project.



Construction Manager (CM) Selection Schedule

- 04/01/2021 – RFP Issued
- 04/08/2021 – Required Pre-Proposal Zoom Meeting Q&A
- 04/12/2021 – Deadline to Submit Written Questions
- 04/16/2021 – Proposals Due

- 05/07/2021 – CM Interviews
- 05/12/2021 – Ad Hoc Recommendation of CM to PW Committee
- 05/20/2021 – County Board Approval of CM

4 Proposals Received

- Kraus-Anderson
- Market & Johnson
- Miron Construction
- Scherrer Construction

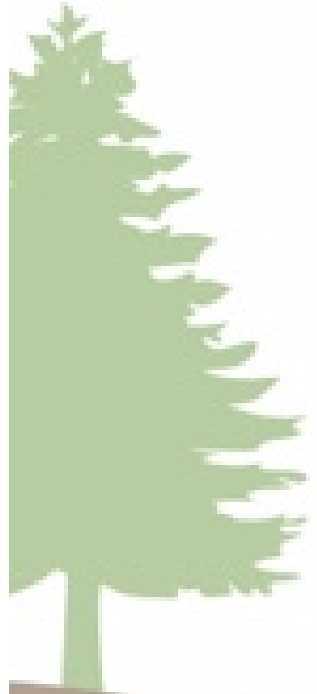




Other Progress...

Soil Borings

- Being done by Intertek/PSI
- Borings taken several weeks ago.
- Report due by end of April.



Survey

- For Survey work that cannot be done by staff.
- Received one proposal. Very high.
- Contacted other surveyors.
- Alternate bid received from REI.



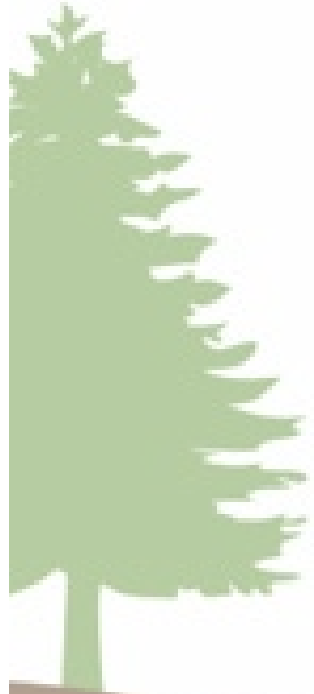
Court Layout Tours

- Judge, Sheriff, Clerk of Court, Court Administrator
- Barron County on March 25th
- Bayfield County on March 26th
- Green Lake County - TBD



Supreme Court Rules (SCR) 68.03 – Construction of Court Facilities

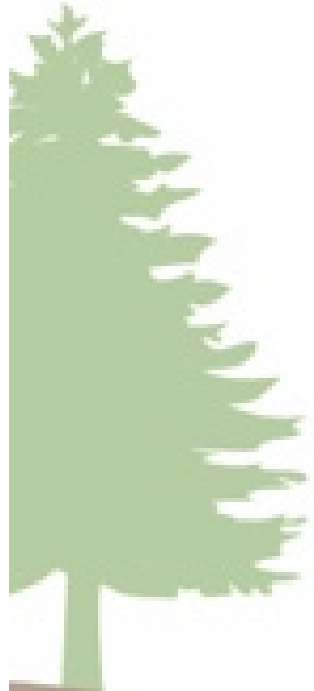
The circuit judges and the chief judge, in cooperation with appropriate county officials, shall review any proposals under sub. (1) together with any drawings or plans. The circuit judges and the chief judge shall participate in the planning process to ensure that the proposals under sub. (1) are consistent with current court facility standards, including those relating to functional design, audio-visual and acoustical adequacy and security of the courts and the public, and that they conform to the requirements of the Americans With Disabilities Act and other federal, state and local laws.



Supreme Court Rules (SCR) 68.03 – Construction of Court Facilities

(4) The chief judge shall review every new, remodeled or relocated court facility and grant or deny approval for its use, subject to review by the supreme court.

(5) No circuit judge or court staff may occupy a new, remodeled or relocated court facility until the court facility is approved under sub. (4).



Coordination & Transparency

- County Board
 - Public Works Committee – Overall Building Recommendations
 - Ad Hoc Committee – CM Selection & Contractual Review
 - Generate items for Public Works agenda
 - Generate items for Public Safety agenda
 - Generate items for Finance agenda
 - Court Space Design Team – SCR 68