1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

2. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

3. MEETING AGENDA

4. MINUTES FROM PREVIOUS MEETING
   a. County Board 2-20-20

5. HEALTH AND HUMAN SERVICES BOARD CHAIR REPORT
   a. COVID 19 update - Sawyer County Public Health Officer Julia Lyons
   8 COVID 19 FACTS Protect Your Family
   COVID 19 FACTS Why Social Distancing?
   COVID 19 Mass Gathering Guidance
   b. Declaration of Emergency
      Emergency Declaration - COVID-19
      Resolution for Declaration of Emergency
   14 - 18 c. Agent of the State Fee Increases - action item
      2020 - Proposed Fees
      Budget Projections
      2020-03-06 vBR REVISED Final_Licensing Fee Increase Resolution

6. FINANCE COMMITTEE CHAIR REPORT
   a. Referendum to Exceed the Levy Limits

7. PUBLIC SAFETY COMMITTEE CHAIR REPORT
Process to proceed with referendum to exceed the levy limits
Resolution to Proceed with Levy Limit Referendum

Joint meeting between Sawyer County Board and Lac Courte Oreilles Tribal Governing Board

8. LAND, WATER, AND FOREST RESOURCES COMMITTEE CHAIR REPORT

2020 Outdoor Recreational Trail Aids RESOLUTION

9. ELECTED OFFICIALS WAGES

Elected Officials Wages Resolution
Chair Tweed Shuman called the February meeting of the Sawyer County Board of Supervisors to order. Roll call was as follows (x indicates present)

- District - Supervisor - T = Town, V = Village, C = City, W = Ward
- 01 - Dale Schleeter – T Lenroot W 1, T Hayward W 7, C Hayward W 5 and 6
- 02 - Kathy McCoy – T Lenroot W 2, T Round Lake W 1
- 03 - Tweed Shuman – T Hayward W 1 and 2
- 04 – Troy Morgan – T Hayward W 3 and 4
- 05 – James H. Schlender Jr. – T Hayward W 5 and 6
- 06 – Marc D. Helwig – C Hayward W 1 and 2
- 07 - Thomas W. Duffy – C Hayward W 3 and 4
- 08 - Bruce Paulsen – T Bass Lake W 1 and 2
- 09 - Brian Bisonette – T Bass Lake W 3 and 4
- 10 – Elaine Nyberg – T Sand Lake, T Edgewater W 1
- 11 - Jim Bassett – T Edgewater W 2, T Bass Lake W 5, T Hayward W 8, T Meteor, T Couderay, V Couderay
- 12 – Dawn Petit – T Spider Lake, T Round Lake W 2, T Winter W 1
- 13 - Ron Kinsley – T Hunter, T Radisson W 1, T Ojibwa W 1, V Radisson
- 14 – Ron Buckholtz – T Radisson W 2, T Ojibwa W 2, T Weirgor, V Exeland, T Meadowbrook
- 15 – Helen Dennis – T Winter W 2, T Draper, V Winter

The agenda for the meeting was presented as follows:

Call to Order, Roll Call, Pledge of Allegiance
Certification of Compliance with the Open Meetings Law
Meeting Agenda
Public Comments
Minutes from Previous Meetings: January 16, 2020
Appoint William Lewis to the Sawyer County Housing Authority for a five-year term
Zoning Committee Chair Report
- Rezone request #20-001Trossen
Public Safety Committee Chair report
- Criminal Justice Coordinating Council Update
- Joint Powers Agreements for Bass Lake and Stone Lake in Washburn County
Public Works Committee Chair Report
- Land, Water, and Forest Resources Committee Chair Report
- Emergency Fire Wardens – Discussion and Action
- Upper Brunet Dam Resolution – Discussion and Possible Action
Health and Human Services Board Chair Report
- 161 Agreement
Finance Committee Chair Report
Economic Development & UW Extension Committee Chair Report
County Administrator’s Report
Correspondence, reports from conferences and meetings, other matters for discussion only
Motion by Kinsley, 2nd by Petit, to approve the minutes from the January 16, 2020 meeting. Motion carried

Motion by Morgan, 2nd by Dennis, to approve appointing William Lewis to the Housing Authority board for a 5-year term. Motion carried

Zoning Committee Chair Ron Buckholtz reported to the Board.

Zoning Administrator Jay Kozlowski presented Rezone #2020-001, John Trossen, request to rezone 22.35 acres zoned Forestry 1 to Agricultural 2, Motion by Helwig, 2nd by Buckholtz, to approve Resolution #2020-11 for rezone #20-001. Motion carried

Public Safety Chair James Schlender reported to the board. Public Safety discussed bus safety at the February meeting with invited quests from the local schools and busing companies.

Schlender presented the Joint Powers Agreements for the 911 Emergency System for Bass Lake and Stone Lake in Washburn County. Motion by Kinsley, 2nd by Petit, to approve the agreements. Motion carried

Public Works Committee Chair Ron Kinsley reported to the Board. Public Works approved the ATV/UTV trails at the February meeting.

Motion by Dennis, 2nd by Buckholtz, to approve the presented Fire Wardens list. Motion carried

Motion by Morgan, 2nd by Helwig, to approve Resolution #2020-12 authorizing for participation in the Department of Natural Resources Municipal Dam Grant program for the Upper Brunet Dam. Motion carried

Health and Human Services Chair McCoy reported to the Board. McCoy presented the 161 Agreement covering policy and procedure for Sawyer County Health and Human Services and the Lac Courte Oreilles Band of Lake Superior Chippewa Indians for Child Protective Services. Motion by Bassett, 2nd by Morgan, to approve the 161 Agreement. Motion carried

Finance Committee Vice Chair Kinsley reported to the board. John Hockhammer, from WCA, attended the February meeting and gave a review of the Property Assessed Clean Energy (PACE) program.

Economic Development & UW Extension Committee Vice Chair Morgan reported to the Board.

Sawyer County Administrator’s report is attached to the agenda on the website.

Adjourned 7:09 pm

Audio of the County Board meeting is on the website.

Minutes prepared by Carol Williamson
Make a Plan
It’s important to have a household plan of action in case you or your family members get sick or your daily routine is disrupted because of COVID-19. Take steps to protect the health of you and your family during an outbreak:
- Have a two-week supply of prescription and over-the-counter medications, food, and other essentials.
- Find ways to keep in touch with others while practicing social distancing. Social distancing does not mean social isolation. Find ways to stay in touch with family and friends through phone, email, or video chat.
- Talk with your supervisor about working from home, look into childcare alternatives, and what to do if events are cancelled.
- Review emergency operation plans for schools and workplaces for all household members.
- Plan ways to care for family members who might be at a greater risk for serious complications of COVID-19, including older adults and those with severe chronic medical conditions.

Know the Signs and Symptoms of COVID-19
The following symptoms may appear 2-14 days after you are exposed to the virus:
- Fever
- Cough
- Shortness of breath

If you have these symptoms, call your doctor’s office. Limit visitors and your movement in the community.

Protect Yourself and Others
Follow everyday preventive measures:
- Avoid close contact with people who are sick.
- Stay home when you are sick, except to get medical care.
- Wash your hands regularly for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer with at least 60% alcohol.
- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Stay at least six feet away from other people.
- Stay at home as much as possible. Cancel events and avoid groups, gatherings, playdates, and nonessential appointments.
- Clean frequently touched surfaces and objects daily (e.g., tables, counter tops, light switches, doorknobs, and cabinet handles). See CDC’s recommendations for household cleaning and disinfection.

Manage Anxiety and Stress
Fear and anxiety about a disease can be overwhelming and cause strong emotions in adults and children. Coping with stress will make you, the people you care about, and your community stronger. Try to:
- Take a break from the news, including social media.
- Take care of your body. Take deep breaths, stretch, or meditate. Try to eat healthy, well-balanced meals, exercise regularly, get plenty of sleep, and avoid alcohol and drugs.
- Make time to unwind. Try to do some other activities you enjoy.
- Talk with people you trust. Explain your concerns and how you are feeling.
Avoid close contact with people who are sick. Stay home when you are sick, except to get medical care. Wash your hands regularly for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer with at least 60% alcohol. Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Stay at least six feet away from other people. Stay at home as much as possible. Cancel events and avoid groups, gatherings, playdates, and nonessential appointments. Clean frequently touched surfaces and objects daily (e.g., tables, counter tops, light switches, doorknobs, and cabinet handles). See CDC’s recommendations for household cleaning and disinfection.

If you or someone you know is more vulnerable, for example elderly or part of a high-risk population, take extra precaution. Adopt these social distancing measures over the next eight weeks to protect you and your loved ones.

**COVID-19 Facts: Why Social Distancing?**

**What is social distancing?**
Social distancing means minimizing contact with people and keeping a distance of at least six feet between you and others. These measures are put in place to help slow down or stop the spread of a contagious disease. On a large scale, examples of social distancing are limiting gatherings of 10 people or more, canceling events, and closing buildings. On a small scale, these measures include practicing good hygiene habits and limiting in-person contact with others.

**What purpose does social distancing serve?**
Protective measures like social distancing are proven to “flatten the curve,” in other words decrease the daily number of cases of a contagious disease. Mass gatherings of 10 people or more during an outbreak can result in a large number of ill people. These large numbers can quickly overwhelm local hospitals and clinics. By following the recommendations from the Department of Health Services and the Centers for Disease Control and Prevention, we can slow transmission and prevent more cases.

**What can I do right now?**
You play an important role in the stopping the spread of COVID-19. Here are some everyday preventive measures that can slow or stop the spread to yourself and others:
- Avoid close contact with people who are sick.
- Stay home when you are sick, except to get medical care.
- Wash your hands regularly for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer with at least 60% alcohol.
- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Stay at least six feet away from other people.
- Stay at home as much as possible. Cancel events and avoid groups, gatherings, playdates, and nonessential appointments.
- Clean frequently touched surfaces and objects daily (e.g., tables, counter tops, light switches, doorknobs, and cabinet handles). See CDC’s recommendations for household cleaning and disinfection.

If you or someone you know is more vulnerable, for example elderly or part of a high-risk population, take extra precaution. Adopt these social distancing measures over the next eight weeks to protect you and your loved ones.
GATHERINGS OF 10 PEOPLE OR MORE
At the direction of Governor Tony Evers and under the authority of Wis. Stat. § 252.02(3), the Department of Health Services (DHS) orders all nonessential gatherings of 10 people or more be cancelled, postponed, or closed statewide. Event organizers of gatherings less than 10 attendees should exercise caution in order to protect their communities.

This order may include, but is not limited to mass gatherings at:
Public or private schools, auditoriums, theaters, movie theaters, museums, stadiums, arenas, conference rooms, meeting halls, exhibition centers, taverns, health and fitness centers, recreation centers, licensed pools, places of worship, and religious gatherings. For a complete list of exemptions, see Secretary-designee Andrea Palm’s order on mass gatherings of 10 people or more.

All gatherings that bring together or are likely to bring together 10 or fewer people in a single room or confined or enclosed space at the same time must:
- Preserve social distancing of 6 feet between people, and
- Follow all other public health recommendations issued by DHS and CDC.

SLOW THE SPREAD OF COVID-19
A statewide moratorium on mass gatherings is intended to slow the spread of COVID-19. Mass gatherings during an outbreak have the potential to result in a large number of ill people that can quickly overwhelm local hospitals and clinics.

INDIVIDUALS AT GREATER RISK
Vulnerable individuals who are elderly or have underlying health care conditions are at a greater risk for more severe illness and death. In order to protect these more vulnerable members of our communities, we urge these individuals immediately begin to self-isolate.

SOCIAL DISTANCING
There is evidence that increasing social distancing (reducing close contact) is an effective tool for preventing the spread of disease and slowing the progression of epidemics.

GEOGRAPHIC SPREAD
Community events bring people from multiple communities into close contact with each other. Attendance from a wide range of geographic areas across Wisconsin, the U.S., or other countries has the potential to increase COVID-19 transmission.
PUBLIC HEALTH EMERGENCY DECLARATION

WHEREAS, on March 13th, 2020 at approximately 4:00 PM, the Sawyer County ("County") Local Health Officer, as set forth in Wis. Stat. § 251.06, identified a public health emergency due to detection of a novel strain of the coronavirus known as COVID-19, and COVID-19 has continued to spread throughout the world, including to the United States and the State of Wisconsin (the “County Public Health Emergency”); and

WHEREAS, the Public Health Emergency has caused the County to expend, commit and exhaust its pertinent available resources; and

WHEREAS, because of the County Public Health Emergency, the County Board is unable to meet with promptness; and

WHEREAS, the County requests state assistance and advises the State of Wisconsin of our emergency conditions; and

WHEREAS, pursuant to Wis. Stat. § 323.11 and Wis. Stat. § 323.14(4)(b), this Declaration proclaims that emergency conditions exist and that the County must take any action necessary and expedient to combat the County Public Health Emergency in order to ensure the health, welfare, safety and protection of persons and property within the County.

NOW, THEREFORE, pursuant to Wis. Stat. § 59.18(2) and Wis. Stat. § 323.14(4)(b), I hereby declare as follows:

1. Recitals. The facts and circumstances set forth in the Recitals above are true and accurate, and are therefore incorporated into this Declaration.

2. Declaration of Public Health Emergency. A public health emergency is hereby proclaimed pursuant to Wis. Stat. § 323.14(b) until March 19, 2020 9:30 p.m. or such earlier time as a quorum of the County Board of Supervisors convenes and takes action on this matter.

3. Declaration Valid. Pursuant to Wis. Stat. § 323.14(4)(b), this Declaration shall be subject to ratification, alteration, modification or repeal by the County Board of Supervisors, as the County’s governing body, as soon as it can meet, but the subsequent action taken by the County Board of Supervisors shall not affect the proper validity of this Declaration.

4. Necessary and Expedient Actions. The County Local Health Officer, or its designee(s), and the County Head of Emergency Management, or its designee(s), shall take whatever action is necessary and expedient for the health, welfare, safety and protection of persons and property within the County, as set forth in Wis. Stat. § 323.14(4)(a) and (b), including but not limited to the following:
a. Request Wisconsin state resources, including: National Stock Pile personal protective equipment ("PPE").

b. Authorize emergency purchases of goods and materials, such as the following: PPEs, COVID-19 test kits, Public Information flyers, cleaning supplies.

c. Authorize emergency purchases of services, including: cleaning services.

d. Authorize hiring as follows: Staff to assist with case consultation and follow-up and approve over-time for current staff.

e. Deviating from the County’s Purchasing Policy for contracts in excess of $20,000 without advertising, bid or otherwise.

Thomas R. Hoff,  
Sawyer County Administrator  
March 13, 2020 at 4:00 a.m./p.m.
SAWYER COUNTY BOARD OF SUPERVISORS – RESOLUTION AND ACTION
REGARDING COUNTY PUBLIC HEALTH EMERGENCY

RESOLUTION NO. _____________

WHEREAS, in December 2019, a novel strain of coronavirus known as COVID-19 was detected, and COVID-19 has continued to spread throughout the world, including to the United States and the State of Wisconsin; and

WHEREAS, the federal government, state governments, and local governments are working together to contain the further spread of the disease and treat existing cases; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services declared a Public Health Emergency; on March 11, 2020, the World Health Organization declared COVID-19 a pandemic; and on March 12, 2020 the Governor of the State of Wisconsin declared a Health Emergency in the State; and

WHEREAS, on March 13th, 2020, the Sawyer County (“County”) Local Health Officer, as set forth in Wis. Stat. § 251.06, identified a public health emergency due to detection of COVID-19, and its spread throughout the world, including to the United States and the State of Wisconsin (the “County Public Health Emergency”); and

WHEREAS, on March 13, 2020, pursuant to Wis. Stat. § 323.11, the County Administrator issued a Public Health Emergency Declaration, a copy of which is attached hereto and incorporated herein (the “Emergency Declaration”), describing emergency conditions and the need for the County to take any action necessary and expedient to combat the County Public Health Emergency in order to ensure the health, welfare, safety and protection of persons and property within the County; and

WHEREAS, the Sawyer County Board of Supervisors (the “County Board”) has determined that it is necessary to make all possible resources and means available and to take any action necessary and expedient in order to ensure the health, welfare, safety and protection of persons and property within the County from the threat posed by the County Public Health Emergency and the continued spread of COVID-19.

NOW, THEREFORE, BE IT RESOLVED, the Sawyer County Board of Supervisors determines, adopts, orders and directs the following:

1. The Recitals set forth above are true and accurate, and are therefore incorporated into the Resolution and shall be used not just for reference.

2. Pursuant to Wis. Stat. § 323.11, the County Board finds and declares that an emergency exists within the County by reason of an imminent threat of disaster impairing medical care, health, and other critical systems of the County due to the County Public Health Emergency and other potential impacts of COVID-19.

3. Based upon the information available to the County Board, the ongoing threat posed by the County Public Health Emergency and the other potential impacts of COVID-19, the period of emergency shall continue for sixty (60) days from the effective date of this Resolution (the
4. During the Emergency Period, the County Board may order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the County.

5. The County Administrator’s Emergency Declaration dated March 13, 2020, is hereby ratified, confirmed and approved in its entirety, and that all actions heretofore taken by the County Administrator pursuant to the Emergency Declaration are hereby ratified, confirmed and approved.

6. During the Emergency Period, the County Administrator is hereby authorized and directed by the County Board to do whatever is necessary and expedient, and take whatever action is necessary and expedient in the County Administrator’s discretion, for the health, safety, protection, and welfare of persons and property within the County, including but not limited to, the coordination and administration of the County’s emergency management response.

7. During the Emergency Period, the County Public Health Officer, or its designee(s), is authorized and directed to carry out the statutory duties assigned to the Local Health Officer in the Wisconsin Statutes under the supervision and direction of the County Administrator. In addition, County Local Health Officer, or its designee(s), shall take whatever action is necessary and expedient for the health, welfare, safety and protection of persons and property within the County, including but not limited to the actions described in the Emergency Declaration and other such other duties as may be directed by further resolution of the County Board.

8. During the Emergency Period, the County Head of Emergency Management, or its designee(s), is authorized and directed to carry out the duties under the County’s Emergency Management Plan under the supervision and direction of the County Administrator. In addition, the County Head of Emergency Management, or its designee(s), shall take whatever action is necessary and expedient for the health, welfare, safety and protection of persons and property within the County, including but not limited to the actions described in the Emergency Declaration and other such other duties as may be directed by further resolution of the County Board.

9. The County Board Supervisors are hereby authorized to attend meetings of the County Board remotely, and the County Board shall take all actions necessary to effectuate the same in compliance with all other applicable laws.

10. During the Emergency Period, the County Board Chair may waive requirements set forth in the County Board Policies and Procedures Manual. Also, during the Emergency Period, the County Board Chair may order capabilities for the County Board’s functioning that may otherwise be set forth in the County Board Policies and Procedures Manual, including but not limited to, ordering emergency meetings of the County Board.

11. All actions heretofore taken by the County Board, the County Administrator, and other County officers and agents with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.
12. Due to the nature of the County Public Health Emergency, this Resolution did not proceed through any County Board Committee review.

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 19th day of March, 2020.

_____________________________      ___________________________
Tweed Shuman,                     Carol Williamson,
Sawyer County Board of Supervisors Chairman    Sawyer County Clerk

Attached: Sawyer County Administrator’s Public Health Emergency Declaration dated March 13, 2020
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<tr>
<th>Facility/License Type</th>
<th>Annual License Fee</th>
<th>15%</th>
<th># Licenses</th>
<th>Current Fee Revenue</th>
<th>15% Fee Revenue</th>
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<td><strong>Bed and Breakfast Establishments</strong></td>
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<tr>
<td>Bed and Breakfast Establishments *</td>
<td>110</td>
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<td><strong>Lodging</strong></td>
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<td>Tourist Rooming House *</td>
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<td>45100</td>
<td>63150</td>
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<td>Hotel / Motel 5 - 30 Rooms</td>
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<td>Hotel / Motel 31 - 99 Rooms</td>
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<td>Hotel / Motel 100 - 199 Rooms</td>
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<td><strong>Campgrounds</strong></td>
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<td>Campgrounds (1 - 25 sites)</td>
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<td>205</td>
<td>25</td>
<td>4375</td>
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<td>Campgrounds (26 - 50 sites)</td>
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<td>20</td>
<td>5000</td>
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<td>Campgrounds (51 - 100 sites)</td>
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<td>355</td>
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<td>Campgrounds (101 - 199 sites)</td>
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<td>Campgrounds (200 + sites)</td>
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<td><strong>Recreational and Educational Camps</strong></td>
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<td>Pool/Hot Tub</td>
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<td>Water Attraction with up to 2 pools slides</td>
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<td><strong>Restaurants</strong></td>
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<td>Prepackaged Restaurant</td>
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<td>1610</td>
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<td>Moderate Restaurant</td>
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<td>625</td>
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<td>Temporary Restaurant</td>
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<td>Mobile Restaurant Base w/out food prep</td>
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<td><strong>DPI Schools</strong></td>
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<td>Production</td>
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<td><strong>Retail Food Establishments</strong></td>
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<tr>
<td>Processes potentially hazardous food</td>
<td>685</td>
<td>790</td>
<td>4</td>
<td>2740</td>
<td>3160</td>
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<td>Processing, but does not process potentially hazardous processing</td>
<td>265</td>
<td>305</td>
<td>19</td>
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<td>Processing</td>
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<td>220</td>
<td>5</td>
<td>950</td>
<td>1100</td>
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<tr>
<td>Does not engage in food processing</td>
<td>60</td>
<td>75</td>
<td>8</td>
<td>480</td>
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<tr>
<td></td>
<td>45</td>
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<td>19</td>
<td>855</td>
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<tr>
<td><strong>Total</strong></td>
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<td>166750</td>
<td></td>
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* Percent increase includes $25 fee for coliform bacteria water test.
## Revenue

<table>
<thead>
<tr>
<th></th>
<th>2020 Approved Budget</th>
<th>2020 Projected</th>
<th>15% ↑</th>
<th>2019 Actual</th>
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<tbody>
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<td>DNR</td>
<td>30,000.00</td>
<td>31,000.00</td>
<td>30,062.57</td>
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</tr>
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<td>Public Charges</td>
<td>217,548.00</td>
<td>218,090.00</td>
<td>173,303.00</td>
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<tr>
<td>Water - TN</td>
<td>5,000.00</td>
<td>9,000.00</td>
<td>8,835.00</td>
<td></td>
</tr>
<tr>
<td>Water - Business (includes TRH)</td>
<td>20,000.00</td>
<td>6,540.00</td>
<td>16,865.00</td>
<td></td>
</tr>
<tr>
<td>Water - Municipality</td>
<td>6,565.00</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Use of prior year’s fund balance</td>
<td>16,094.00</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Revenue Total</strong></td>
<td><strong>295,207.00</strong></td>
<td><strong>264,630.00</strong></td>
<td><strong>229,065.57</strong></td>
<td></td>
</tr>
</tbody>
</table>

## Sanitarian Expenses

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2019 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sanitarian Salaries</td>
<td>81,147.00</td>
<td>90,719.00</td>
</tr>
<tr>
<td>Term/Life</td>
<td>3.00</td>
<td>17.70</td>
</tr>
<tr>
<td>Workers Comp</td>
<td>4,015.00</td>
<td>4,317.00</td>
</tr>
<tr>
<td>FICA</td>
<td>6,208.00</td>
<td>6,000.13</td>
</tr>
<tr>
<td>Retirement</td>
<td>5,315.00</td>
<td>5,637.00</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>26,490.00</td>
<td>22,792.00</td>
</tr>
<tr>
<td>Flex Admin Fee</td>
<td>-</td>
<td>70.62</td>
</tr>
<tr>
<td>Health Reimb Acct</td>
<td>-</td>
<td>3,515.00</td>
</tr>
<tr>
<td>Contract Services (10% back to State)</td>
<td>12,937.00</td>
<td>13,672.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>136,115.00</td>
<td>147,340.45</td>
</tr>
</tbody>
</table>

## Contracted Expenses (Host Compliance)

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2019 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone</td>
<td>420.00</td>
<td>523.86</td>
</tr>
<tr>
<td>Postage</td>
<td>500.00</td>
<td>746.08</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>300.00</td>
<td>13.61</td>
</tr>
<tr>
<td>Registration Fees</td>
<td>1,500.00</td>
<td>1,003.59</td>
</tr>
<tr>
<td>Travel</td>
<td>15,072.00</td>
<td>9,489.85</td>
</tr>
<tr>
<td>Supplies</td>
<td>-</td>
<td>126.91</td>
</tr>
<tr>
<td><strong>Expend Transfer - Admin</strong></td>
<td>20,294.00</td>
<td>25,528.72</td>
</tr>
<tr>
<td>Expend Transfer - Indirect</td>
<td>23,321.00</td>
<td>34,048.93</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>81,433.00</td>
<td>89,505.07</td>
</tr>
</tbody>
</table>

## Water Expenses

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2019 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Salaries</td>
<td>29,186.00</td>
<td>22,125.02</td>
</tr>
<tr>
<td>Overtime</td>
<td>-</td>
<td>5.63</td>
</tr>
<tr>
<td>Workers Comp</td>
<td>916.00</td>
<td>927.07</td>
</tr>
<tr>
<td>FICA</td>
<td>2,233.00</td>
<td>1,646.90</td>
</tr>
<tr>
<td>Retirement</td>
<td>1,912.00</td>
<td>1,276.12</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>5,727.00</td>
<td>2,007.40</td>
</tr>
<tr>
<td>Flex Admin Fee</td>
<td>-</td>
<td>7.07</td>
</tr>
<tr>
<td>Health Reimb Acct</td>
<td>-</td>
<td>51.28</td>
</tr>
<tr>
<td>Contract Services (Oshkosh)</td>
<td>5,250.00</td>
<td>6,005.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>45,239.00</td>
<td>34,055.10</td>
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## Expenditure Report

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2019 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone</td>
<td>420.00</td>
<td>663.90</td>
</tr>
<tr>
<td>Postage</td>
<td>500.00</td>
<td>142.42</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>-</td>
<td>73.84</td>
</tr>
<tr>
<td>Registration Fees</td>
<td>500.00</td>
<td>587.27</td>
</tr>
<tr>
<td>Travel</td>
<td>1,000.00</td>
<td>1,358.72</td>
</tr>
<tr>
<td>Operating Supplies</td>
<td>-</td>
<td>56.57</td>
</tr>
<tr>
<td>Supplies</td>
<td>3,000.00</td>
<td>3,816.98</td>
</tr>
<tr>
<td><strong>Expend Transfer - Admin</strong></td>
<td>12,563.00</td>
<td>3,919.07</td>
</tr>
<tr>
<td>Expend Transfer - Indirect</td>
<td>14,437.00</td>
<td>4,986.64</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>32,420.00</td>
<td>15,605.41</td>
</tr>
<tr>
<td></td>
<td>2020 Approved Budget</td>
<td>2020 Projected 15% ↑</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>Revenue</td>
<td>295,207.00</td>
<td>264,630.00</td>
</tr>
<tr>
<td>Expense Total</td>
<td>295,207.00</td>
<td>240,807.00</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>23,823.00</td>
</tr>
</tbody>
</table>

Add $39,000 Indirect Costs to Projections: (15,177.00)

**PUBLIC CHARGES CALCULATION 15%**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Charges</td>
<td>175,000.00</td>
</tr>
<tr>
<td>Increase in fees by 15% w rounding to next 5</td>
<td>32,765.00</td>
</tr>
<tr>
<td>Move water fee to TRH fee</td>
<td>10,325.00</td>
</tr>
<tr>
<td>Total</td>
<td>218,090.00</td>
</tr>
</tbody>
</table>
Resolution

SAWYER COUNTY BOARD OF SUPERVISORS RESOLUTION TO AUTHORIZE
SAWYER COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT TO INCREASE LICENSE FEES
FOR AGENT PROGRAM

WHEREAS, in 2018, Sawyer County Health and Human Services Department (THE “HHS Department”) was
authorized to become an Environmental Health Agent (“Agent”) for the Department of Agriculture, Trade and
Consumer Protection (“DATCP”) for issuing licenses and making investigations or inspections ("Agent Program")
with the agreement that annual license fees generated from these inspections would sustain this Agent Program;

WHEREAS, it was unknown the extent of resources needed to run the Agent Program, so fees were set to
the State rate;

WHEREAS, Sawyer County has had a full second year functioning as an Agent it is evident that the fee
rates that were originally set do not cover the costs to run the Agent Program;

WHEREAS, Sawyer County has assumed additional expenses as Agent, including but not limited to
requiring one (1) additional full-time agent, additional clerical support, and requiring a limited-term employee to
address the increased inspections required in the summer months. The additional expenses also relate to the
significant number of inspections in Sawyer County, which is almost double than the average number of
inspections according to DATCP information;

WHEREAS, Sawyer County has incurred increased expenses due to the need to investigate and locate
tourist rooming houses that were not licensed. The Sawyer County HHS Department conducted a cost-benefit
analysis in identifying unlicensed tourist rooming houses. The conclusion is that the overall cost savings in the
amount of $12,000 will result if the current and additional planned inspection practices are maintained;

WHEREAS, through review of the budget and expenses, an increase of approximately 15% in annual and
15-month license fees is needed to sustain and continuing develop the Agent Program;

WHEREAS, the required coliform bacteria well water test fee for tourist rooming houses and bed &
breakfast establishments should be added to the licensing fee as the majority obtain water testing through Sawyer
County. Reducing from two (2) fee payments to one (1) payment streamlines the processing time for both Sawyer
County and the licensee.

THEREFORE, BE IT RESOLVED, that the Sawyer County Board of Supervisors authorizes Sawyer County
Health and Human Service Department to increase license fees for the Agent Program and include the water
testing fee in the tourist rooming house and bed & breakfast licensing fees.

FINANCIAL IMPACT TO SAWYER COUNTY: None/Budget Neutral

(Signatures Appear on the Following Pages)
Recommended for adoption by the Sawyer County Board of Supervisors at its meeting on March 19, 2020, by this Sawyer County Health and Human Services Board on March 10, 2020.

Kathy McCoy, Chairman

Carol Pearson, Community Member

J. Wee Shuman, Vice Chair

Tom Duffy, County Board Member

Rose Gokee, LCO Tribal Member

Jennifer Vobornik, Community Member

Carol Pearson, Community Member

Dr. Sabrina Dunlap, Public Health Care Professional
FINANCE COMMITTEE CHAIR REPORT: REFERENDUM TO EXCEED THE LEVY LIMITS (REFERENDUM)

The Finance Committee has been considering additional sources of funding since October 2019 including the need for a referendum. The following is the Committee’s thinking on a referendum as of 3/12/20:

Guiding Principle:
Place a referendum on the ballot only if there is a clear need, not just a want.

The Law
On 3/3/20 the governor signed Act 126 which says in part the County “may use its best estimate of its valuation factor, based on the most current data available”. Sawyer County does not need to wait until the Department of Revenue releases its annual equalized value report to place a referendum on the ballot. There are other referendum related steps required by law not discussed here. This summary has not been reviewed by von Briesen.

County 2021 Budget Outlook:
Preliminary projections given to the Finance Committee by the County Administrator indicate that if we continue business as usual, the projected 2021 budget will have a deficit of about $900,000. This projected deficit does not include any additional staff costs to support a second judge. If that number holds, the County would need to find other sources of revenue or cut services. The Finance Committee asked the County Administrator to firm up the 2021 budget projected budget and to recommend to the Committee at its April meeting whether or not the County should seek a referendum to exceed the levy limit.

Referendum to Exceed Levy Limits
All owners of Sawyer County property not living on the Lac Courte Oreilles reservation would have their taxes increased. About 52% of all residences in Sawyer County are owned by non-county residents. Referendums are hard to pass.

The referendum resolutions the County Board considers needs to state:
- The proposed amount of the increase in the levy beyond the amount allowed
- The purpose for which the increase will be used
- Whether the increase is for the next fiscal year only or will it be ongoing

Time line
If the County Administrator determines that a referendum is needed to balance the 2021 without cutting services, it is most likely the referendum would be put on the November ballot. If that is the case, the time line would be:
- July or earlier - the Finance Committee recommends to the Board that a referendum to exceed the levy limit be placed on the general election ballot.
- August or earlier - the County Board adopts resolutions, by majority vote, to place the referendum on the November ballot.
- After the County Board adopts the resolutions – November 2, 2020 a case is made to convince the voters to approve the referendum
- October - County Clerk publishes a notice giving information for absentee voting.
- November -
  - County Clerk publishes required notices
  - General election
  - County Clerk certifies the results of the referendum to the Department of Revenue
RESOLUTION TO PROCEED WITH ANALYSIS OF PROCESS OF SETTING REFERENDUM TO EXCEED LEVY LIMIT

WHEREAS, Wis. Stat. § 66.0602(2) sets forth restrictions that limit a political subdivision’s ability to exceed its levy limit, and these statutory restrictions apply to Sawyer County (the “County”) by virtue of Wis. Stat. § 66.0602(1)(c);

WHEREAS, the impact of Wis. Stat. § 66.0602(2) is that the County may not increase its property tax levy beyond an amount equal to or less than the amount of net new construction unless the County can utilize a statutory exception or conduct a referendum in which the Sawyer County Board of Supervisors (“County Board”) approves the increase;

WHEREAS, the County Board may only vote to increase the property tax levy by resolution beyond the restricted amount set forth in Wis. Stat. § 66.0602(2) if such resolution is approved in a referendum, pursuant Wis. Stat. § 66.0602(4);

WHEREAS, Wis. Stat. § 66.0602 sets forth a specific process and requirements for a referendum, and certain provisions of Wis. Stat. § 66.0602 were recently amended by 2019 Wisconsin Act 126;

WHEREAS, the County is facing significant budget shortfalls and the holding a referendum to increase its property tax levy beyond an amount equal to or less than the amount of net new construction is an option to address the budget shortfalls;

WHEREAS, the issue of a referendum, the statutory process, and restrictions of such referendum was discussed at the County Public Safety Committee meeting on March 5, 2020 and the County Public Safety Committee voted to forward the option of a referendum to the County Board for consideration;

WHEREAS, the County Public Safety Committee also voted to recommend that the County work with the Lac Courte Oreilles Band of Lake Superior Chippewa Indians (“LCO”) to address options for collaborative work with LCO on the matters potentially impacted by the constraints set forth in Wis. Stat. § 66.0602(2); and

WHEREAS, at its meeting on March 11, 2020, the County Finance Committee reviewed the issue of whether to recommend further analysis of the County holding a referendum to increase its property tax levy beyond the restricted amount set forth in Wis. Stat. § 66.0602(2).

NOW, THEREFORE, BE IT RESOLVED, the Sawyer County Board of Supervisors determines, adopts and directs the following:

1. The Recitals set forth above are true and accurate, and are therefore incorporated into the Resolution and shall be used not just for reference.

2. The County Board of Supervisors determines that further analysis of whether the County should hold a referendum to increase the levy limit beyond the restricted amount set forth in Wis. Stat. § 66.0602(2) in order to address the significant budget shortfalls.

3. The County Board of Supervisors directs the County Administrator to analyze the option of holding a referendum to increase the levy limit beyond the restricted amount set forth in Wis. Stat. § 66.0602(2).
4. The County Board of Supervisors also directs the County Administrator to work with legal counsel to determine the impact of 2019 Wisconsin Act 126, the process of holding a referendum, and the needed requirements for a referendum in order to comply with the requirements of Wis. Stat. § 66.0602.

5. The County Board of Supervisors directs that the County address options for collaborative work with LCO on the matters potentially impacted by the constraints set forth in Wis. Stat. § 66.0602(2).

**FISCAL IMPACT:** None

(Signatures appear on the following page(s))
This subject matter of this Resolution was discussed and recommended for adoption by the Sawyer County Board of Supervisors at its meeting on March 19, 2020 by this Sawyer County Public Safety Committee at its meeting on March 5, 2020.

__________________________________________  ____________________________________________
James Schlender, Chair  Ron Buckholtz, Vice-Chair

__________________________________________  ____________________________________________
Helen Dennis, Member  Dawn Petit, Member

__________________________________________  ____________________________________________
Dale Schleeter, Member

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 19th day of March, 2020.

__________________________________________  ____________________________________________
Tweed Shuman,  Carol Williamson,
Sawyer County Board of Supervisors Chairman  Sawyer County Clerk
RESOLUTION # -2020

RESOLUTION FOR OUTDOOR RECREATION AIDS

WHEREAS Sawyer County is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that Sawyer County has budgeted a sum sufficient to complete the project or acquisition and

HEREBY AUTHORIZES the Sawyer County Forest Administrator, Sawyer County Forestry Department to act on behalf of Sawyer County to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that Sawyer County will comply with the state or federal rules for the programs to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its meeting on March 19th, 2020 by this Sawyer County Land Water and Forest Resources Committee on this 11th day of March, 2020.

Bruce Paulson (Chair)

Jim Bassett (Vice Chair)
This Resolutions hereby adopted by the Sawyer County Board of Supervisors this 19th day of March, 2020.

Tweed Shuman,
Sawyer County Board of Supervisors Chairman.
RESOLUTION ESTABLISHING SALARIES OF, AND PROVIDING HEALTH INSURANCE INFORMATION REGARDING, ELECTED OFFICIALS

WHEREAS, pursuant to Wis. Stat. § 59.22(1)(a), the salaries of the Sawyer County ("County") Clerk, County Register of Deeds and County Treasurer must be established by the County Board of Supervisors; and

WHEREAS, Wis. Stat. § 59.22(1)(a) does not preclude adjustments to fringe benefits during the term of office, as confirmed in Cramer v. Eau Claire County, 2013 WI App 67; and

WHEREAS, the County has an interest in establishing the salaries at a level that attracts public interest in attracting candidates to run for the positions; and

WHEREAS, the County has offered health insurance benefits to elected officials under the same terms and conditions as management staff, as may be modified by the County from time to time; and

WHEREAS, the County acknowledges that each elected county official must pay the Employee-Required Wisconsin Retirement System (WRS) Contribution Rate, as such rate may be adjusted by the Employee Trust Fund Board; and

WHEREAS, the County Administration Committee reviewed the information set forth below at its meeting on March 12, 2020 and recommended its adoption by the County Board of Supervisors.

NOW, THEREFORE BE IT RESOLVED, the Sawyer County Board of Supervisors hereby establishes the salaries of the County Clerk, County Register of Deeds and County Treasurer according to the below schedule for each year of the term and that health insurance be offered to elected officials under the same terms and conditions as offered to management staff, as may be modified by the County from time to time:

<table>
<thead>
<tr>
<th>Position</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk</td>
<td>$57,350</td>
<td>$58,210</td>
<td>$58,792</td>
<td>$59,380</td>
</tr>
<tr>
<td>Register of Deeds</td>
<td>$57,350</td>
<td>$58,210</td>
<td>$58,792</td>
<td>$59,380</td>
</tr>
<tr>
<td>County Treasurer</td>
<td>$57,350</td>
<td>$58,210</td>
<td>$58,792</td>
<td>$59,380</td>
</tr>
</tbody>
</table>

FISCAL IMPACT

<table>
<thead>
<tr>
<th>Position</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk</td>
<td>$848</td>
<td>$860</td>
<td>$582</td>
<td>$588</td>
</tr>
<tr>
<td>Register of Deeds</td>
<td>$848</td>
<td>$860</td>
<td>$582</td>
<td>$588</td>
</tr>
<tr>
<td>County Treasurer</td>
<td>$848</td>
<td>$860</td>
<td>$582</td>
<td>$588</td>
</tr>
<tr>
<td>Total</td>
<td>$2,544</td>
<td>$2,580</td>
<td>$1,746</td>
<td>$1,764</td>
</tr>
</tbody>
</table>

(These estimated costs include the fiscal impact of salaries only and do not include the fiscal impact of health insurance or any other fringe benefit, such as WRS contribution rates.)
Information contained in this Resolution was recommended for adoption by the Sawyer County Board of Supervisors at its meeting on March 19, 2020, by the Sawyer County Administration Committee on March 12, 2020.

__________________________  ____________________________
Tweed Shuman, Chairman         Dale Schleeter, Vice Chair

__________________________  ____________________________
Brian Bisonette, Member            Ron Kinsley, Member

__________________________
Kathy McCoy, Member

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 19th day of March, 2020.

__________________________  ____________________________
Tweed Shuman,                   Carol Williamson,
Sawyer County Board of Supervisors Chairman  Sawyer County Clerk

2