



Sawyer County

Agenda

**Public Works Committee Meeting
Wednesday, January 12, 2022 @ 6:30 PM
Assembly Room/Virtual Meeting**

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97982898675>. You can also use the dial in number for listening only at 1-312-626-6799 with the Webinar ID: 979 8289 8675. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

4. MEETING AGENDA

5. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee on items not on the agenda. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

6. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [12.8.21 Public Works Minutes DRAFT](#)

7. SAWYER COUNTY AIRPORT REPORT

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- 5 a. Hayward Aviation, LLC (contracted Airport management) report
[Airport Report Jan 2022](#)

**8. 40-ACRE PARCEL ADJACENT TO AIRPORT TAX ID 12671
(DISCUSSION AND POSSIBLE ACTION)**

9. MUNICODE CODIFICATION UPDATE

Link to Final Municode Proof: [Microsoft Word - Sawyer County Word Proofs 12-8-2021 - without markup.docx \(sawyercountygov.org\)](#)

10. HIGHWAY COMMISSIONER'S REPORT

- 6 a. [January 2022 Highway Commissioner Report](#)

11. MAINTENANCE DEPARTMENT REPORT

- 7 a. Project report
[Maintenance Report January 2022](#)

12. COURTROOM REMODELING UPDATE

13. FUTURE AGENDA ITEMS

14. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

**Minutes of the December 8th meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- Chair: **Ron Kinsley**
- Marc Helwig – Vice Chair
- Ed Peters
- Dale Olson
- Brian Bisonette - Virtual

Others Present:

Tom Hoff
Mike Coleson
Lynn Fitch
Don Mrotek
Andrew Daniels – Virtual
Donald Wirsing
Tim Davison
Tom Witt
Dale Vessel

Others Present:

Derick Leslie
Gary Gedart
Linda Zillmer
Kyle Marinoff – Virtual
David Keating – Virtual
Bill Noonan
Tony Slack
Barry Stack

Call to Order – Chair Ron Kinsley called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

Meeting Agenda –

Public Comment – Donald Wirsing, Bill Noonan, Tim Davison, Tony Slack, Don Mrotek, Tom Witt, Barry Slack, Dale Vessel

Minutes from the previous meeting – A motion was made by Mr. Helwig to approve the minutes of the November 3, 2021, meeting; second by Mr. Olson. Motion carried without negative vote.

Sawyer County Airport Report – A written report was provided. Mr. Leslie noted that the snowplowing arrangement with Thompson is going very well. Four federal grant opportunities have been passed that are helping fund projects on the premises. Bathroom remodel will be done this winter.

Highway Commissioner's Report – A written report was provided. Mr. Gedart is expected to return from leave of absence on December 7th. He presented a temporary snowmobile re-route on Hwy M due to Conner's Creek Bridge closing/repair. Public comments were heard. Mr. Helwig motioned to approve the trail detour; Mr. Peters seconded the motion. Mr. Olson recommended an amendment to the motion to include a duration of one year; second by Mr. Kinsley. The amendment passed without negative vote. The original motion to approve the re-route now for a period of one-year passed without negative vote.

A funds balance report was provided; additional DOT funds and a state aid check are coming in to fund projects.

Maintenance Department Report – A written report was provided.

Oasis Building – Mr. Hoff advised that the County owns the building and it's currently being used to house Northwest Journey and our own public health vaccine clinic. We have received word that the TAD grant for drug court planning was approved as well as the with the opioid settlement. These funds may require future use of the building for programming.

Steel and Roofing Bids – Mr. Keating explained the reasoning behind recommending the approval for the alternate bids for these to projects. Accepting these bids would also put our budget \$30,000 below anticipated level after the first round of bid packages. A motion was made by Mr. Helwig; second by Mr. Peters to accept the steel bid and forward to County Board for approval. Motion carried without negative vote. A motion was made by Mr. Olson; second by Mr. Peters to accept the roofing bid and forward to county board. Motion carried without negative vote.

Meeting Date/Time – The next meeting of the Public Works Committee will be Wednesday, January 12, at 6:30 pm in the Assembly Room.

Meeting adjourned at 7:17 pm
Minutes recorded by Lynn Fitch, County Clerk

DRAFT

Sawyer County Airport Management Report

January 2022

(Provided by Airport Manager Derek Leslie)

- Our 12/14/21 Meeting referencing the upcoming rehabilitation of our runway went very well. Design by Becher Hoppe for the project has already begun and we have a rough timeline on dates upon which things will occur.

- Brushing is on going; we hope to take advantage of cold weather and minimal snow.

- Traffic in and out has slowed immensely, typical for the season. The holidays brought in some operations as will snowmobile season undoubtedly.

- We purchased a new zero turn lawn mower from Ramer Equipment. There was a lot that went into this process, primarily a repair on our existing machine that was going to be cost prohibitive. We took advantage of several budget line items where expense was less than budgeted to make this investment.

- There is a lot that goes into the overall budget and operations at the airport. Year-end numbers are not yet available however we believe that the annual costs of airport operations are down and revenues are up in comparison to previous years. Will be able to update as needed to committee next month.

- Snow removal with Thompson's has been going excellent. Our LTE has been learning on our dedicated equipment and the timeliness of snow removal at the airport has never been quicker.

Highway Commissioner Report January, 2022

The crew has been out quite frequently performing snow and ice control activities. An article was placed in the local newspapers detailing our policies and procedures.

When not performing snow and ice activities the crew is still working on the brushing project on STH 77 from Hayward heading east.

The highway department was awarded a grant for a new generator at the Hayward shop. The grant was awarded through the public service commission and it will provide fuel readiness in the event of a power outage. Our current generator, which still operates, is over 60 years old.

The employee who had previously vacated his position with the highway department made a decision to return to his position before any recruitment/interviews were conducted and that individual was reinstated.

There are currently no employees out on worker's compensation. There are currently two employees out with non-work related injuries. Temporary plow drivers are being utilized to fill the vacancies.

Maintenance Report January 2022

Along with routine maintenance and snow removal, the following maintenance projects were started or completed in December:

I. Courthouse:

- Had EPA certified staff attend HVAC controls training provided by Johnson Controls. The training was provided to prepare and familiarize staff with the type of building automation system (BAS) that will be installed in the new courthouse addition.

II. Sheriff's Department:

- Construction for Jail Lt. Johnson's new office has been completed.

III. Ambulance:

- Additional snow stops were added onto the roof of the Ojibwa ambulance station to help protect outdoor air conditioning equipment.
- As time allows, we have started transferring Emergency Government files and equipment from Winter to Hayward.

IV. Highway:

- The LED lighting conversion at the Hayward shop has been completed.

V. Airport:

- This past month, several hours were spent working on airport snow removal equipment.
- We now have the capability of spreading both pelletized and liquid deicer at the airport.