

Draft

Minutes of the May 9, 2019, Finance Committee Meeting, Sawyer County Board of Supervisors

Members present: Ron Kinsley, Troy Morgan, Brian Bisonette, Bruce Paulsen, Bill Voight

Others present: Tom Hoff, Carol Williamson, Mike Keefe, Linda Zillmer

Motion by Bisonette, 2nd by Kinsley, to approve the minutes of the March 14, 2019 meeting.
Motion carried

Accounting Manager Mike Keefe presented a Resolution to issue debt for the Ojibwa Ambulance facility. The budget includes \$400,000 for the project. Financing for bid amount plus the current amount spent of \$70,000. The Finance Committee was reluctant to approve a resolution without an amount. Bids are due today by 2:00. The Committee will meet at 6:15, just prior to the County Board meeting, to review the Resolution including the total amount needed for the Ojibwa project.

Administrator Hoff presented a resolution to adjust the 2019 Budget to recognize Grant Proceeds and Expenditures related to the Winter Depot Construction project. Sawyer County is the project sponsor. The Wisconsin Department of Transportation is funding 80 % of the project and the Friends of Tusconia are funding 20%. The DOT will require reimbursement of the grant money if the project is not completed. Construction needs to start by July 1, 2019 to retain DOT grant money. The Sawyer County Board approved the project. Motion by Kinsley, 2nd by Morgan, to approve the Resolution and forward to County Board. Motion carried

Resolution to Support distribution of Indian Gaming Funds. This resolution supports distribution of Tribal Gaming Compact revenue from the state back to the county and surrounding towns where the casino is located. The request is for \$125,000 to the county and \$125,000 divided by the municipalities surrounding the casino. Motion by Kinsley, 2nd by Morgan, to approve and forward to County Board. Motion carried

Keefe presented the tentative 2020 budget preparation timeline to the Committee. The Committee discussed various departments working shorthanded and being overworked and employees working hard to get the work done. Keefe is working with departments to analyze tasks. Keefe will introduce the available data to the County Board at the June County Board meeting.

Keefe presented a line item transfer request for digital recorder expenses. Request to transfer \$26,000 to the Sheriff Department Capital from Jail repairs, dispatch operating supply, and sheriff computer repair. Motion by Kinsley, 2nd by Morgan, to approve the line item transfer.
Motion carried

Line item transfer request to transfer \$6,668 to Financial System Special Accounting from the Financial System Maintenance Contracts for an internal controls assessment report by the

auditors. The funds are to establish procedures for issuing Accounts Payable checks, cash receipting and Pcards. Motion by Morgan, 2nd by Voight, to approve the line item transfer. Motion carried

The Committee reviewed the 2018 Capital Improvement Program Activity. Need a transfer to cover deficits in the budget.

Treasurer's Office provided a Financial Report and Sales Tax Report to the Committee.

Adjourned 9:28 am

Minutes prepared by Carol Williamson